

## Chang Jung Christian University Calendar 2018-2019


Month	Week	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Date	Day	Events
Aug	Summer Vacation				1	2	3	4	1	Wed	Semester I begins, Application for academic leave/ withdrawal in Semester I, Application of 1 <sup>st</sup> semester students loans
		5	6	7	8	9	10	11	2 11 23	Thu Sat Thu	1 <sup>st</sup> Administrative Affairs Meeting Maintenance of high- and low-voltage electrical equipment Coordinative meeting for freshman registration
		12	13	14	15	16	17	18	7. 14. 21. 28 1. 8. 15. 22. 29 2. 9. 16. 23. 30 30-31	Tue Wed Thu	On-the-job training for staff(Summer program:TOEIC) On-the-job training for staff(Summer program:Unit Course) On-the-job training for staff(Summer program:TOEIC)
		19	20	21	22	23	24	25		Thu-Fri Fri	Introduction seminars for international students Deadline, exit procedures for graduation in 1 <sup>st</sup> semester 2018-19
		26	27	28	29	30	31				
Sept								1	1	Sat	Student Dorms open, Application for faculty creation award, Application for MOST subsidies for organizing international conferences in Taiwan, Application for subsidies for faculty participation in Academia-Industry Collaboration training seminars (practical research type)
		2	3	4	5	6	7	8	2	Sun	Freshman-Parent-Teacher seminar, Disabled Freshman-Parent-Teacher seminar (in exchange for Holiday on 12/24)
	1	9	10	11	12	13	14	15	3-7 5 6	Mon-Fri Wed Thu	Freshman Orientation and Counseling Program Deadline of application for 1 <sup>st</sup> semester student loans 2 <sup>nd</sup> Administrative Affairs Meeting
	2	16	17	18	19	20	21	22	10	Mon	<b>Classes begin:</b> registration for old and new students, issue of student id card registration stamp, Application for add or drop course, credit exemption, minor, double major, inter-university course election, early graduation, Application for minority undergraduate scholarship, Application for Outgoing Exchange Student to Japan Universities, Advisor training seminar, Office of Students affairs activity time
	3	23	24	25	26	27	28	29			
	4	30							17 20 21	Mon Thu Fri	On-the-job training for staff, Office of Students affairs activity time Coordinative meeting for CJCU 25 <sup>th</sup> anniversary Deadline for add or drop course, credit exemption, minor, double major, inter-university course election, transfer of credit, Disaster prevention and rescue exercises
									24 26 27	Mon Wed Thu	Mid-Autumn Festival (Holiday) Deadline for application for Outgoing Exchange Student to Japan Universities Report for Executive council
	5	7	8	9	10	11	12	13	1-12 5	Mon - Fri Fri	Start of course withdrawal, University Affairs Meeting, Application for hosting symposiums subsidy, Application for research groups subsidy, Office of Students affairs activity time Applications to change departments Oral Test of Application for Outgoing Exchange Student to Japan Universities
6	14	15	16	17	18	19	20	8 10 11	Wed Thu Mon	Beginning of Application for Outgoing Exchange Student (countries other than Japan), Office of Students affairs activity time Double Ten Day (R.O.C. anniversary) (Holiday) Board meeting	
7	21	22	23	24	25	26	27	15			Coordinative meeting for CJCU 25 <sup>th</sup> anniversary, Deadline of application for full-time and part-time faculty promotion, Deadline of application for faculty creation award, Deadline of application for hosting symposiums subsidy, Office of Students affairs activity time
8	28	29	30	31				22 23 29 31	Mon Tue Mon Wed	Deadline of application for minority undergraduate scholarship, Faculty and staff training sessions, Office of Students affairs activity time Faculty evaluation committee reviews full- and part-time faculty promotion, faculty certification, new (re) hiring part-time faculty, faculty sabbatical, faculty foreign/domestic research CJCU Congregational Prayer, Office of Students affairs activity time Deadline of application for subsidies for faculty participation in Academia-Industry Collaboration training seminars (practical research type)	
Nov						1	2	3	1	Thu	3 <sup>rd</sup> Administrative Affairs Meeting, Application for MOST research project, Application for Ministry of Education (MOE) to subsidize hosting international exchange activities
	9	4	5	6	7	8	9	10	2	Fri	Deadline of application for early graduation, Deadline for Application for Outgoing Exchange Student (countries other than Japan)
	10	11	12	13	14	15	16	17	5-11 12	Mon Mon-Sun Mon	Advisor training seminar <b>Midterm examinations</b> Application for MOST Academia-Industry Collaboration Research Project(1st stage of pilot orientation and practice orientation, development orientation)[tentative], Office of Students affairs activity time
	11	18	19	20	21	22	23	24	15 16 19 23 26	Thu Fri Mon Fri Mon	Occupation evaluation committee reviews on staff on-job trainings Board meeting, School anniversary thanksgiving service, 25th anniversary celebration sports day Faculty and staff training sessions, Office of Students affairs activity time Oral Test of Application for Outgoing Exchange Student (countries other than Japan)
	12	25	26	27	28	29	30		11/26-12/09 29	Mon-Sun Thu	All-campus student-teacher forum, Office of Students affairs activity time Final term instructional evaluation and advisor evaluation, Questionnaire of Core Capacity Lighting of the Christmas tree
Dec								1	1	Sat	Stage I graduate entrance exams for Academic Year 2019-20 (tentative)
	13	2	3	4	5	6	7	8	3 6 7 10	Mon Thu Fri Mon	Office of Students affairs activity time 4 <sup>th</sup> Administrative Affairs Meeting, Review meeting for CJCU 25 <sup>th</sup> anniversary, Retreat for staff Deadline of withdraw from courses, Review of graduation criteria by each department Application for MOST college student research project (tentative) , Faculty and staff training sessions, Office of Students affairs activity time
	14	9	10	11	12	13	14	15	11 14	Tue Fri	Faculty evaluation committee reviews and hiring of new faculty Stage II graduate entrance exams for Academic Year 2019-20 (tentative)
	15	16	17	18	19	20	21	22	17 18	Mon Tue	University Affairs Meeting, Office of Students affairs activity time Christmas caroling on- and off-campus
	16	23	24	25	26	27	28	29	19 21	Wed Fri	CJCU Christmas Carols prayer Deadline of application for MOST Academia-Industry Collaboration Research Project(1st stage of pilot orientation and practice orientation, development orientation)[tentative]
	17	30	31						22 24 25	Sat Mon Tue	Holiday (in exchange for the school anniversary) Day off (in exchange for workday on 9/2) Christmas (Holiday)
Jan			1	2	3	4	5		12/26-1/2 31	Wed- Wed Mon	First-round course selection for Second Semester Day off
	18	6	7	8	9	10	11	12	1 2 3 4 8	Tue Wed Thu Fri Tue	National Remembrance Day (Holiday) Deadline of application for MOST research project 5 <sup>th</sup> Administrative Affairs Meeting Deadline of application for academic leave/withdrawal for Semester I Faculty evaluation committee reviews full- and part-time faculty promotion, faculty certification (and oral report)
	13	14	15	16	17	18	19		7-11 7-13	Mon- Fri Mon-Sun	Faculty-Staff Service Week <b>Final Examinations</b>
	20	21	22	23	24	25	26		10 14	Thu Mon	Board meeting Application for MOST to subsidize training in the science industrial park (tentative), On-the-job training for staff
	27	28	29	30	31				15 26 31	Tue Sat Thu	Application of 2 <sup>nd</sup> semester students loans Working day (in exchange for Holiday on 2/8) Deadline of graduate student defenses/ degree exams, End of Semester I

※ This calendar is based on Ministry of Education decree Tai San Tzu 1000014262C.  
 ※  Shading indicates weekends and other days off.  
 ※ Rescheduling of holidays shall follow MOE decrees and the announcements of CJCU's Dept. of Human Resources.  
 ※ Rescheduling of other events on the calendar shall follow MOE decrees and the announcements of relevant departments at CJCU.

## Chang Jung Christian University Calendar 2018-2019

Month	WeeK	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Date	Day	Events
Feb	winter vacation						1	2	1	Fri	Semester II begins, Application for academic leave/ withdrawal in Semester II, Deadline of application for 2 <sup>nd</sup> semester student loans, Application for Ministry of Education (MOE) to subsidize hosting international exchange activities, Application for subsidies for faculty participation in Academia-Industry Collaboration training seminars (practical research type)
		3	4	5	6	7	8	9	2-10	Sat	Maintenance of high- and low-voltage electrical equipment
		10	11	12	13	14	15	16	4	Sat-Sun	Spring Break
	1	17	18	19	20	21	22	23	14-15	Mon	Chinese New Year Eve (Holiday)
									15	Thu-Fri	Introduction seminars for international students
									16	Fri	Deadline of the check-out procedures for graduate students in Semester I, On-the-job training for staff
	2	24	25	26	27	28			18	Sat	Student Dorms open
									21	Mon	<b>Classes begin</b> ; registration for old and new students, issue of student id card registration stamp, Application for add or drop course, credit exemption, minor, double major, inter-university course election, early graduation, Advisor training seminar ,Office of Students affairs activity time
									22	Thu	1 <sup>st</sup> Administrative Affairs Meeting
									25	Fri	Deadline of application for MOST college student research project (tentative)
								28	Mon	Deadline of MOST to subsidize training in the science industrial park (tentative), Application for MOEA project on academic and technical support to the industry (tentative), Office of Students affairs activity time	
								28	Thu	Peace Memorial Day (Holiday)	
Mar							1	2	1	Fri	Day off
									2	Sat	Open Campus (tentative)
	3	3	4	5	6	7	8	9	4	Mon	Deadline of add or drop course, credit exemption, minor, double major, inter-university course election, transfer of credit, Application for MOST subsidies for organizing international conferences in Taiwan, Application for research groups subsidy, Office of Students affairs activity time
	4	10	11	12	13	14	15	16	7	Thu	Report for Executive council
	5	17	18	19	20	21	22	23	9	Sat	2019 Academic Year, Enrollment Examination for Distinguished Athletic Student – Skill Test (tentative)
	6	24	25	26	27	28	29	30	11	Mon	Start of course withdrawal, University Affairs Meeting, Faculty and staff training sessions, Office of Student Affairs activity time
									11-22	Mon-Fri	Applications to change departments
									16	Sat	Stage I masters programs entrance exams (tentative)
Apr									18	Mon	Office of Student Affairs activity time
									21	Thu	Board meeting
	7	31							25	Mon	CJCU Congregational Prayer, Office of Students affairs activity time
									28	Thu	Deadline of application for MOEA project on academic and technical support to the industry (tentative)
									31	Sun	Deadline of Application for subsidies for faculty participation in Academia-Industry Collaboration training seminars (practical research type)
									3/31-4/7	Sun-Sun	Parents' Day(tentative)
			1	2	3	4	5	6	1	Mon	Application for hosting symposiums subsidy, Office of Students affairs activity time
									4-5	Thu-Fri	Children's Day (holiday), Tomb Sweeping Day (Holiday)
May	8	7	8	9	10	11	12	13	8	Mon	Office of Students affairs activity time
	9	14	15	16	17	18	19	20	11	Thu	2 <sup>nd</sup> Administrative Affairs Meeting
	10	21	22	23	24	25	26	27	12	Fri	Deadline of application for early graduation,
									12-14	Fri-Sun	Stage 2 selection for early admission to bachelors programs (tentative)
									15	Mon	Deadline of application for full-time and part-time faculty promotion, Deadline of application for hosting symposiums subsidy, Advisor training seminar, Faculty and staff training sessions
									15-21	Mon-Sun	<b>Midterm examinations</b>
Jun									19	Fri	Review of graduation criteria by each department, Good Friday musical worship service
									22	Mon	Office of Students affairs activity time
									23	Tue	Faculty evaluation committee reviews hiring of faculty, applications for professor extended service, faculty sabbatical, foreign/domestic research, full- and part-time faculty promotion, faculty certification
									29	Mon	Office of Students affairs activity time
					1	2	3	4	1	Wed	Labor day off (Only applicable to workers whom are defined by the Labor Standards Act), Application for MOST Academia-Industry Collaboration Research Project(2st stage of pilot orientation and practice orientation, development orientation)[tentative]
									3	Fri	Stage II entrance exams for 2019-2020 Ph.D. program (tentative)
									6	Mon	All-campus student-teacher forum, Coming-of-Age worship service for students; Office of Student Affairs activity time
									6-19	Mon-Sun	Final term instructional evaluation and advisor evaluation, Questionnaire of Core Capacity
Jul									9	Thu	3 <sup>rd</sup> Administrative Affairs Meeting
									13	Mon	Faculty and staff training sessions, Office of Students affairs activity time
									17	Fri	Deadline of withdraw from courses(non-graduating students), Deadline of application for academic leave or withdrawal from the university (students in graduating classes/ students who have deferred graduation)
									20	Mon	Office of Students affairs activity time
									20-26	Mon-Sun	Final examinations for graduating classes
									21	Tue	Faculty evaluation committee reviews on new (re) hiring full-and part-time faculty
Summer Vacation									24	Fri	Deadline of application for MOST Academia-Industry Collaboration Research Project(2st stage of pilot orientation and practice orientation, development orientation)[tentative]
									27	Mon	Office of Students affairs activity time
								1	1	Sat	Commencement Ceremony (workday, exchange with June 10)
									3	Mon	University Affairs Meeting, Application for MOE to subsidize hosting international exchange activities, Office of Students affairs activity time
									6	Thu	4 <sup>th</sup> Administrative Affairs Meeting
									7	Fri	Dragon Boat Festival (Holiday)
									10	Mon	Day off (exchange with June 1)
									11-18	Tue- Tue	Beginning of course taking for students
Jul									14	Fri	Deadline of application for academic leave or withdrawal from the university (non-graduating classes)
									17	Mon	On-the-job training for staff
									17-21	Mon-Fri	Faculty-Staff Service Week
									17-23	Mon-Sun	<b>Final Examinations</b>
									20	Thu	Board meeting
									25	Tue	Faculty evaluation committee reviews full- and part-time faculty promotion, faculty certification (and oral report), hiring of new faculty
								27	Thu	Staff review committee	
		1	2	3	4	5	6	4	Thu	5 <sup>th</sup> Administrative Affairs Meeting	
								2.9.16.23.30	Tue	On-the-job training for staff(Summer program:TOEIC)	
								3.10.17.24.31	Wed	On-the-job training for staff(Summer program:Unit Course)	
								4.11.18.25	Thu	On-the-job training for staff(Summer program:TOEIC)	
								31	Wed	Deadline of graduate student defenses/ degree exams, End of Semester II	

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