

長榮大學識別證更換申請表
Chang Jung Christian University Employee ID Card
Replacement Application Form

本人因（升等遺失損毀）申請更換識別證，請准予補發或換新卡。

此 致

I am hereby applying to replace my employee ID card due to (promotion loss damage).

申請人：

Applicant:

服務單位：

Service Unit:

繳交證件：舊卡（遺失無須繳交）、申請表

Submitted documents: Old card (no required if lost), application form

費用：新台幣貳佰伍拾元整

Cost: NT\$250

敬會

Respectfully submitted

1. 圖資處軟體發展組：

Software Development Section, Office of Library and Information Services:

2. 總務處出納組（繳錢）：

Cashier Section, Office of General Affairs (for payment):

3. 人力資源發展處：

Office of Human Resources Development:

備註：識別證是否有儲值錢

Note: Does the employee ID card have stored value?

否 No

有 Yes 退款銀行與銀行代碼：

Refund bank and bank code:

退款帳號：

Refund account number:

中華民國 年 月 日
Date: (year) (month) (day)

1. 填寫本申請表辦理相關申請作業時，視同您已同意本校蒐集、處理、利用您的個人資料；本表蒐集之個人資料，僅限於特定目的使用，非經當事人同意，絕不轉做其他用途，並遵循本校資料保存與安全控管規定辦理。相關之告知事項請參閱本校網站

<http://www.cjcu.edu.tw/pims>

By completing this form for relevant applications, you are consenting to the collection, processing, and use of your personal data by the CJCU. The personal data collected in this form shall only be used for specific purposes and shall not be used for other purposes without the consent of the parties. The personal data shall be handled in accordance with the CJCU Data Storage and Security Control Regulations. For related information, please refer to the CJCU website at <http://www.cjcu.edu.tw/pims>

2. 本校個人資料保護連絡方式：台南市歸仁區長大路1號；電話：06-2785123#1022；信箱：pims@mail.cjcu.edu.tw

CJCU contact information for personal data protection: No. 1, Changda Road, Guiren District, Tainan City; Tel: 06-2785123#1022; Mailbox: pims@mail.cjcu.edu.tw

保存年限：二年

Period of validity: Two years

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