

## Entrance access control



Student ID induction admission.


Digital student card admission.

## Circulation Services

- Take the book you want to borrow to the circulation desk on the first floor, and borrow it with your student ID card or digital student. (Up to 28 days, 30 books)
- Please pick up the reserved books at the circulation desk on the first floor.
- Notification letters will be sent to student mailboxes. (student ID @mailst.cjcu.edu.tw)
- Please return all checked out items on or before the due date.
- If you do not receive the overdue notification letter, you will also have to pay the violation processing fee!
- Late return of books/ audio visual materials will be charged NTD\$5 overdue fines for each item per day.


## Book return location



Book Drop in the lobby on the first floor


Circulation desk on the first floor


Book Drop outdoors

## What can be done in the library?

## - First floor

1. Photocopy and Printing.
2. Second-hand textbooks are available for free. (you can also donate them~)

- Circulation desk on the first floor:

1. Borrow whiteboard pen \& video transmission line (for discussion room)
2. Borrowing a reading card for interlibrary Loan (EX: borrowing a reading card from National Cheng Kung University, you can go to National Cheng Kung University to borrow books)
3. Nationwide Document Delivery Service
4. Equipped with a sterilizer, readers can use it for sterilization.

## What not to do in the library?

- No Food or drinks
-Do not litter
-Don't make a lot of noise



## First floor space



Information retrieval area


Alumni Services and Resource Development Center ( Free to chat and discuss )

## Space introduction



Study carrel
Can be used by 1 or 2 people


Group discussion room
Use by more than 3 people

## Space introduction



Multifunction room
Use by more than 1 person


Small Multimedia room Use by more than 3 people


Large Multimedia room Use by more than 12 people

## Audio-Visual Area



Personal Audio-Visual Area


Dual Seat Audio-Visual Area


Language Learning Area

## Space Reservation Rules

- Take period as the unit, make reservations for at least 1 period and at most 4 periods in a row.
- Enter with your student ID or QR code generated by the system within 15 minutes of the appointment time. If the appointment is overdue, the appointment will be cancelled and it will be regarded as a violation.
-Three violations within six months will be suspended for one month.


## Space in and out



Student ID entry space


Use the QR code to enter the space

Spatial induction door to leave

## How to find books?





## Bookmark Description

Barcode Number
Every book has it, never repeat
call number
According to the content of the book, the bookshelf is arranged by this number

## Only the collections in red can be loaned out to the library

| First | - New book |
| :--- | :--- |
| floor | - Best seller |

## Library activities

$$
8 / 29 ~ 9 / 30 \quad 8 / 29 ~ 9 / 30
$$

8/29~10/23

eBooks Guide

eBooks Fair


Book Fair

## Library activities

## 9／19～10／24

活動對象：在學學生
活動日期：9／19～10／24
活動網址：https：／／reurl．cc／NRrzkk
活動辦法：報名参加資源利用課程，即有
機會帶走Airpods pro，寶可夢馬克杯，鯊
魚，博客來禮物卡，7－11咖啡等好禮。


Library instruction
10／16～12／09
eBooks Fair



Film Fair

## Library activities

Screening starts on 9／5
長大需影院
调一至淍四 Mon．－Thu．

18：30

Audio－Visual Area on the fifth floor Large Multimedia room

11／7～12／8

餐有FoodPanda，書有BookSoda
BookSoda
「書送達」

## Book delivery

 activities
## CJCU Library FB and IG



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