

長榮大學校史委員會設置辦法

Chang Jung Christian University Campus History Committee Establishment Regulations

106.10.30 106學年度第1學期第3次行政會議審議通過
Reviewed and approved on October 30, 2017 by the 3rd Administrative Meeting of Academic Year 2017 Semester 1.
111.08.01 104學年度第一學期第2次行政會議決議通過更名(104.10.01*)

第一條 本校為妥善保存並詳實記錄長榮大學設校沿革、歷史、發展以及各項史料文物，特設立「長榮大學校史委員會」（以下簡稱本委員會）。

Article I Chang Jung Christian University Campus History Committee (hereinafter referred to as the Committee) is established in order to properly preserve and accurately record the origin, history, development and historical materials and various historical artifacts of Chang Jung Christian University.

第二條 本委員會之委員產生方式如下：

Article II The selection of the members of the Committee shall be as follows:

一 當然委員：由校長、副校長、秘書長、總務長、圖資長、校牧室主任、各學院院長及博雅教育學部主任擔任之，依其職務異動自然進退。

1. Ex-officio members: The University President, Vice President, Secretary-General, Dean of General Affairs, Dean of Library and Information Services, Director of the Office of the Chaplain, the Deans of Colleges and the Director of the School of Liberal Arts Education shall be ex-officio members, and their duties shall be in accordance with their employment positions.

二 選任委員：由各學院及博雅教育學部各推派一名專任教師擔任之，任期兩年，連選得連任。選任委員若於任內有所異動，則由該委員所屬之學院逕行增補。惟增補之選任委員任期，自受選之日起，至該任任期結束之日止。

2. Elected members: All colleges and the School of Liberal Arts Education shall each nominate a full-time teacher to serve as a member of the Committee. The term of service shall be two years, and members may be re-elected. If the employment of the elected members changes during their term of service, their respective college shall nominate another member. However, the term of service for the by-elect members shall begin on the day of election until the end of the term.

三 聘任委員：由主任委員選聘一至三名教職員擔任之，任期兩年，連選得連任。

3. Appointment members: The Chair of the Committee shall appoint one to three members of the faculty or staff to serve in the Committee. The term of service shall be two years, and members may be re-appointed.

第三條 本委員會總攬校史之規劃、蒐集、考證、整理、編纂、審校等事宜，並設以下各職務：

Article III The Committee shall be responsible for planning, collecting, researching,

collating, compiling and reviewing the history of the school, and shall establish the following positions:

一 主任委員：由校長擔任，負責聘任委員之選聘，並定期主持會議。

1. Chair of Committee: The University President shall serve as the Chair of Committee, responsible for the selection and appointment of committee members and presiding over meetings on a regular basis.

二 編輯顧問：本委員會得敦聘編輯顧問若干人，由校史委員推薦，主任委員敦聘之。

2. Editorial consultants: The Committee may hire a number of editorial consultants. The consultants shall be recommended by the Committee and appointed by the Chair.

三 編纂小組：本委員會下設「校史編纂小組」，由校長遴選人員擔任之，負責統籌校史編纂相關事宜，並列席校史委員會報告。

3. Compilation Team: The Committee shall form a School History Compilation Team. Members of the Team shall be selected by the University President, and shall be responsible for coordinating the compilation of the school's history matters and making reports during School History Committee meetings.

四 總編輯：由圖資長擔任之，負責本委員會各項事務之推展。

4. Editor-in-chief: The Dean of Library and Information Services shall serve as the editor-in-chief, and responsible for promoting the various affairs of the Committee.

五 執行編輯：由圖書資訊處採編暨校史組，負責蒐集、保管相關史料文物，並協助編纂小組編纂校史等事宜。

5. Executive editor: Acquisition, Cataloging and School History Section of Library and Information Services shall be responsible for collecting and safekeeping relevant historical and cultural artifacts, and shall assist the Compilation Team with matters pertaining to the compilation of the school's history.

第四條 本辦法經行政會議通過，陳請校長核定後公布實施，修訂時亦同。

Article IV This Regulations is announced and implemented upon approval by the Administrative Meeting and the University President; likewise any amendments.