

長榮大學圖書館置物櫃使用要點

Chang Jung Christian University Library Locker Use Regulations

96.06.04 95 學年度第 2 次圖書館圖書委員會會議報備修正通過

98.05.06 97 學年度第 2 次圖書館圖書委員會會議報備修正通過

102.12.06 102 學年度第 1 次圖書處處務會議修正通過

105.04.19 104 學年度第 3 次圖書處處務會議修正通過

113.02.23 112 學年度第 2 次處務會議修正通過

Approved on April 28, 2006 by the Library Committee Meeting.

Reported, revised and approved on June 4, 2007 by the 2nd Library Committee Meeting of 2006 Academic Year.

Reported, revised and approved on May 6, 2009 by the 2nd Library Committee Meeting of 2008 Academic Year.

Revised and approved on December 6, 2013 by the 1st Office Affairs Meeting of Office of Library and Information Services of 2013

Academic Year.

Revised and approved on April 19, 2016 by the 3rd Office Affairs Meeting of Office of Library and Information Services of 2015

Academic Year.

一、為使校內外讀者臨時置物便捷及個人教材得以妥善暫置，特設置「密碼式置物櫃」以供當日臨時寄放。

1. For the convenience of temporary storage of the personal articles and personal teaching materials of readers from the University and outside the University, the Password Lockers are installed to provide same-day temporary storage.

二、本置物櫃為免費服務，僅供寄放，不負任何保管責任。

2. Use of the lockers is free, and limited to storage purpose with no safekeeping obligation.

三、寄放時間以開館日為限，每日自開館至閉館前 30 分止，使用者應於當日截止時間前取回個人物品。圖書館於當日截止時間後清櫃乙次，凡當日截止時間前未取回者，圖書館有權處理之，並不負保管之責。

3. Storage is limited to the opening hours of the Library. Use time is from daily opening hours to 30 minutes before closing time. Users shall retrieve their personal belongings before the time limit of the same day. The Library shall clear the lockers each day after the time limit. The Library retains the right to handle any items not retrieved after the time limit, and shall not bear responsibility for their safekeeping.

四、本置物櫃請保持清潔，不得寄放私人貴重物品、危險品、違禁品、動物、易腐敗變質物等，若有違者，圖書館得移請學務處處理之。

4. Lockers shall be kept clean. Personal valuables, dangerous items, prohibited articles, animals and easily perishable items are not allowed in the lockers. Those found in violation shall be referred to the Office of Student Affairs for handling.

五、本置物櫃使用上若有任何問題，請洽圖書館協助處理；如有蓄意破壞或任何不當行為將追究責任，並照價賠償。

5. Please contact the Library for any problem using the lockers. Users shall be held accountable for intentional damage or any improper conduct, and shall be responsible for compensating the cost.

六、如有特殊之情況，本館有權開啟置物櫃清查，讀者不得異議。

6. In case of special circumstances, the Library retains the right to open lockers for inspection, and users shall not object.

七、本要點經圖書資訊處處務會議通過，陳請校長核定後公告實施，修正時亦同。

7. The Regulations are announced and implemented upon approval by the Office Affairs Meeting of the Office of Library and Information Services, and the President; the same shall apply to any amendments.