長榮大學圖書館資訊檢索區使用管理要點
Chang Jung Christian University Library Information Retrieval Area Use Regulations

一、長榮大學圖書館 (以下簡稱本館) 為加強服務讀者查詢資料，特設置檢索區，並訂定本要點。

1.The Chang Jung Christian University Library (hereinafter referred to as the Library) has established the information retrieval area and formulated the Regulations to strengthen information retrieval services to readers.

二、檢索區之電腦的使用以查詢本館館藏目錄、數位圖書館資源與網路上的學術資源為主。不當使用行為，依本館讀者違規處理辦法處理。

2.The computers in the information retrieval area are mainly for searching the Library's collection catalog, digital library resources, and online academic resources. Inappropriate use shall be handled in accordance with the Library Reader Violations Regulations.

三、為顧及所有讀者權益，請勿長時間占用檢索區電腦。

3.In consideration of the rights of all readers, please do not occupy the computers in the information retrieval area for a long period of time.

四、使用電子資源請遵守智慧財產權及著作權，在個人合理使用範圍內使用，嚴禁有系統或大量複製、下載、列印資料庫內容，或複製資料庫軟體。若有違反行為，依本館讀者違規處理辦法處理，其法律責任自行負責。

4.Please keep to reasonably personal scope and observe intellectual property rights and copyrights when using electronic resources. Systematic or large volume of copying, downloading or printing of database content, or replicating database software are strictly prohibited. Those found in violation shall be dealt with in accordance with the Library Reader Violations Regulations and shall bear legal responsibility.

五、使用者應維護本區各項器材設備，不得有污損、破壞或擅自攜出等情事。如有違者，依本館讀者違規處理辦法處理。

5.Users shall maintain all devices and equipment in the area, and shall not mutilate or damage them, or take them out of the area without thorization. Those found in violation shall be dealt with in accordance with the Library Reader Violations Regulations.

六、本要點經圖書資訊處處務會議通過，陳請校長核定後公告實施，修正時亦同。

6.The Regulations are announced and implemented upon approval by the Office Affairs Meeting of the Office of Library and Information Services, and the President; the same shall apply to any amendments.