

Chang Jung Christian University

Regulations for the Establishment of International Student Scholarships and Scholarship Applications

2009.07.02 Ratified by the 5th Meeting of the Executive Council, Second Semester, 2008 Academic Year

2009.12.03 Ratified by the 4th Meeting of the Executive Council, First Semester, 2009 Academic Year

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Article 1 These regulations are established in order to encourage international students to study at Chang Jung Christian University (CJCU) and to reward outstanding international students who are already enrolled in a course of study at CJCU.

Article 2 International students as referred to in these regulations must meet the criteria established by the R.O.C. Ministry of Education and must have applied for admission to a program of study.

Article 3 The requirements for scholarship eligibility are as follows:

1. New students: Students who qualify as international students and who have applied for new admission to the university.
2. Returning students: International students who have completed at least one academic year of study with sufficient credits to qualify as full-time students, ranked in the top 50% of the class, had conduct grade in each semester higher than 80, and had no record of disciplinary actions.

Students who are already recipients of the MOE's "Taiwan Scholarship" may not apply for the scholarships established by these regulations.

Article 4 Scholarship terms are as follows:

1. Scholarship categories:
 - a. Reimbursement of tuition and fees, plus reimbursement of living expenses for the year of the scholarship, not to exceed TWD\$20,000.
 - b. Reimbursement of tuition and fees.
 - c. Reimbursement of tuition.
 - d. Reimbursement of living expenses for the year of the scholarship, not to exceed TWD\$20,000.
2. Time limitations for scholarships:
 - a. For students in bachelor's programs, 4 years
 - b. For students in master's programs, 2 years

- c. For students in Ph.D. programs, 3 years
3. Applications for scholarships should be made to the Office of International Affairs; scholarships are awarded following review by the Committee for International Academic Scholarships.
4. Scholarships are awarded once per academic year; application and review of applications are carried out on a yearly basis.

Article 5 Application deadlines

1. New students: June 30 of the year in which the student enters the University
2. Returning students: July 15, in the academic year preceding the year for which the scholarship is to cover

Article 6 Materials required for application

1. Students who are applying for new admission should submit the following materials:
 - a. a completed application form
 - b. two letters of recommendation (Chinese or English)
 - c. Plan of Study (Chinese or English)
 - d. an autobiography, 300-500 words in length (Chinese or English)
 - e. for new international students, an authenticated transcript from highest level of study completed at the time of application.
 - f. Proof of language proficiency in either Chinese or English.
2. International students who are already enrolled should submit the following materials:
 - a. a completed application form
 - b. student ID (photocopy)]
 - c. transcript of grades at CJCU
 - d. two letters of recommendation from the chair and another faculty member in the student's department/ institute
 - e. other relevant documents (such as materials documenting academic achievement, participation in extracurricular activities, prizes, publications)

Article 7 The number of scholarships to be awarded per year is flexible and is adjusted according to the university's budget.

Article 8 The procedure for the scholarship applications and their review is as follows:

1. Scholarship applications of incoming international students who have been officially accepted by the Office of Academic Affairs will be submitted to the International Academic Exchange Committee for review by the Office of International Affairs (OIA).
2. International students who are already enrolled in a course of study should submit materials to the Office of International Affairs; the OIA will pass the applications on to the International Academic Exchange Committee for review.

Article 9 The allocation of scholarships will be decided by the Committee for International Academic

Exchange.

Article 10 If a scholarship recipient takes an academic leave, defers admission, or withdraws from the university, scholarship eligibility will be revoked. A scholarship recipient who withdraws from the university shall return all the scholarships he or she has ever received before the withdrawal procedure is completed.

Article 11 If it is determined that a scholarship recipient has submitted falsified documents or supplied false information, scholarship eligibility will be revoked, and the case will be dealt with by appropriate regulations.

Article 12 These regulations have been reviewed by the Committee for International Academic Exchange and approved by the Committee for Scholarships and Work-Study Awards; they go into effect following announcement of the President. Amendments will follow the same procedure.

Note: In case of differences between the Chinese and English versions of this document, the Chinese version shall prevail in all cases.