

CJCU Graduate Student Degree Examination Regulations

05-13-1999 Amended by Ministry of Education Letter No. T(BB)G(E)Z88050096
01-07-2009 Approved at the 2008 First Semester End University Affairs Meeting
02-06-2009 Ministry of Education Approval Letter No. TG(E)Z0980017659 is archived for future reference
01-06-2010 Approved at the 2009 First Semester End University Affairs Meeting
01-28-2010 Ministry of Education Approval Letter No. TG(E)Z0990009322 is archived for future reference
01-05-2011 Amended and Approved at the 2010 First Semester End University Affairs Meeting
02-15-2011 Ministry of Education Approval Letter No. TG(E)Z1000016051 is archived for future reference
10-03-2012 Amended and Approved at the 2012 First Semester Start University Affairs Meeting
09-02-2013 Letter of Approval TJG(E)Z1020065720 from the Ministry of Education is archived for future reference
10-09-2013 Amended and Approved at the 2013 First Semester Start University Affairs Meeting
01-08-2014 Revised and Approved at the 2013 First Semester End University Affairs Meeting
03-06-2014 Ministry of Education Approval Letter No. TJG(E)Z1030020469 from the is archived for future reference
10-01-2014 Amended and Approved at the 2014 First Semester Start University Affairs Meeting
11-28-2014 Amended by the Ministry of Education Letter No. TJG(E)Z1030163208
03-18-2015 Amended and Approved at the 2014 Second Semester Start University Affairs Meeting
06-23-2015 Approved by the Ministry of Education Approval Letter No. TJG(E)Z1040073402
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Article 1: This Regulation is established pursuant to the provisions provided by the "University Act," "The Enforcement Rules of the University Act," "Degree Conferral Law," and "The Enforcement Rules of the Degree Conferral Law."

Article 2: Graduate students who have completed the required courses and credits at the end of their study duration as well as PhD students who have passed the PhD candidate examination shall apply for a degree examination.

The preceding application with the first draft of the thesis shall be submitted at least 15 days prior to the degree examination, and must be approved by the academic advisor, the director of the department (institution), and the dean of the college.

Art or technology application category institution Master's degree graduate students shall replace their thesis with creations or performances with a written report or a technical report.

Article 3: Departments (institutions) shall organize a degree examination committee. A master's degree examination committee shall have three committee members and a doctoral degree examination committee shall have five committee members. At least one-third of the committee members shall be external members proposed by the director (superintendent) of each department (institution) and appointed by the president. Signature approval is required if the number of internal board members must be increased due to special circumstances.

One of the board members shall be nominated to serve as the

chairperson of the board, but the academic advisor shall not serve as the chairperson of the board.

The board members shall personally attend the meetings and shall not entrust others to attend on their behalf. The meeting can only be held if all the appointed board members are present. The academic advisor shall have degree examination member qualification as provided by Articles 4 and 5 in order to serve as a degree examination member.

After the grades issued by the academic advisors participating in the degree examination have been averaged, the grade shall represent the score of one examination committee member. The degree examination grade shall then be calculated according to the relevant provisions provided by Article 6.

Full time staff of CJCUC (internal or external staff, project planning assistant, managers, etc.) shall not serve as graduate student degree examiners.

Article 4: In addition to having conducted specialized research in the field that the Master's degree student is presenting his thesis topic, creation, performance, or technical report. The Master's degree examination committee members shall have one of the following qualifications:

1. Served as a professor or associate professor.
2. Served as an academician, research fellow, or associate research fellow of Academia Sinica.
3. Obtained a Doctorate degree and made academic achievements.
4. Made academic or professional achievements in rare or special subjects.

The qualification identification standards for sections 3 and 4 above shall be defined by the various department (institution) affairs office meetings.

Article 5: In addition to having conducted special research in the field that the Doctoral degree student is presenting his thesis topic, creation, performance, or technical report topic proposed by the Doctoral candidate student; Doctoral degree examination members shall have one of the following qualifications:

1. Served as a professor.
2. Served as an academic or researcher of Academia Sinica.
3. Served as an associate professor or an associate researcher at Academia Sinica, and made academic achievements.
4. Obtained a Doctorate degree and made academic achievements.
5. Made academic or professional achievements in rare or

special subjects.

The qualification identification standards for sections 3 to 5 above shall be defined by the various department (institution) affairs office meetings.

Article 6: The degree examinations for the Master's and Doctoral degree candidates shall comprise an oral defense and a written test if necessary, and shall conform to the following requirements:

1. Degree examinations shall be publicly held, and the various departments (institutions) shall notify the graduate student testees of the test time and location.
2. Degree examinations shall be graded once only, shall not be assessed under the name of "preparation meeting" or "audit meeting," and ungraded examinations shall be regarded as disqualified.
3. The board members shall personally attend the meetings and shall not entrust others to attend on their behalf. At least three members of the examination board shall attend the Master's examination, five members of the examination board shall attend the Doctoral examination, and one-third of the attending members shall be external members in order to hold the examination or the scores shall not be accepted.
4. The passing grade for degree examinations is 70 and a perfect score is 100. The grade shall be determined based on the average of the scores issued by the attending board members. If a thesis is plagiarized or a fraud and it has been verified by the examination committee, the thesis shall be disqualified. If one-half or more of the board members for the Master's degree examination or one-third or more board members for the Doctoral degree examination have given a failure grade, the examination is regarded as disqualified.

Students who fail the degree examination and their study duration deadline has not yet expired may take a reexamination during the following semester or academic year. Only one reexamination is permitted. Those who fail the reexamination shall be dropped out.

Article 7: The various departments (institutions) shall set department (institution) degree examination dates and hold degree examinations once a semester. Except due to force majeure reasons, graduate students who have applied to take the degree examination but cannot attend shall submit an application to the department (institution) for cancellation or postponement at

least one week prior to the examination date. Failure to meet this requirement shall be regarded as having failed the degree examination. Degree examination schedule: No later than January 31 for the first semester and no later than July 31 for the second semester.

Regardless of whether the degree examination was passed or modifications are required for the thesis, the grade for the degree examination shall be determined and submitted to the Registration and Curriculum Section of the Office Academic Affairs for registration no later than January 31 for the first semester and July 31 for the second semester.

Article 8: Before requesting to take the degree examination, the graduate student's initial draft must undergo the "Turnitin" paper comparison. The comparison results shall be printed and be presented with the initial thesis draft document during the degree examination application, and be provided to the examination board members for reference during the degree examination.

Article 9: A master's thesis or a doctoral dissertation shall be archived by the National Central Library via file, video tape, audio tape, CD, or other means.

Article 10: After the examination, the office of the department (institution) shall verify the digital upload authorization related matters of the full thesis text with the graduate students who have passed the degree examination. The revised thesis (thesis volumes shall be provided by the school departure procedure form) shall be submitted to the Registration and Curriculum Section of the Office of Academic Affairs and turned over to the unit designated by the Ministry of Education for preservation prior to the semester registration date for the first semester and prior to August 31 for the second semester.

Those who missed the thesis due date but has not yet reached the study duration deadline shall still complete registration for the following semester and turn in the thesis before the final deadline for said semester so the student may graduate during that semester. If the student cannot turn in the thesis before the study duration deadline has expired, the degree examination shall be regarded as disqualified and the student shall be dropped out according to the rules.

The graduate student degree conferral date shall be in January for the first semester and June for the second semester. Those who have failed to submit the degree examination grade, revised thesis, or who have failed to pass the relevant

graduation requirement but have not yet reached the study duration deadline shall complete the aforesaid requirements before October 31 for the first semester and March 31 for the second semester; the degree certificate shall be conferred during October for the first semester and March for the second semester.

Article 11: If the Master's or Doctoral examination board members or academic advisor and the graduate student have any of the following relations, said member or professor shall self-recuse.

1. Spouse.

2. Blood relative within the fourth degree of the student or his/her spouse.

3. In-law relative within the third degree of the student or his/her spouse.

Article 12: Should CJCUC discover and verify that a graduate student who has received a Master's degree or Doctoral degree has plagiarized or cheated; the degree conferred shall be invalidated, canceled, and retrieved; and the school shall announce the degree invalidation and cancellation to other colleges, universities, and relevant agencies (organizations).

Article 13: Matters not provided for in this Regulation shall be handled according to the relevant provisions provided by the Chang Jung Christian University Academic Regulations.

Article 14: This Regulation is approved by the University Affairs Meeting, promulgated for implementation after approval by the president, submitted to the Ministry of Education for future reference, and the same shall apply to its amendments.