

CJCU Student Course Withdrawal Regulation

04-30-1996 Approved by the Second Semester Third University Affairs Meeting
03-01-2001 Approved by the Second Semester First Academic Affairs Meeting
06-21-2001 Approved by the Second Semester End University Affairs Meeting
10-03-2002 Approved by the Administrative Affairs Meeting to change the name to "Chang Jung Christian University"
12-28-2010 Revised and Approved by the 2010 First Semester End Academic Affairs Meeting
03-12-2015 Amended and Approved by the 2014 Second Semester Start Academic Affairs Meeting
06-09-2015 Amended and Approved by the 2014 Second Semester End Academic Affairs Meeting

Article 1: Chang Jung Christian University (CJCU) has established the Chang Jung Christian University Student Course Withdrawal Regulation (hereafter "this Regulation") to strengthen homework counseling for students and provide remedies for students facing learning difficulties in the various departments.

Article 2: After the course selection period for each semester set by the school, if a student cannot focus on schoolwork due to personal, physical and mental, or special circumstances or changes in the family, said student may apply for course withdrawal according to this Regulation (except for course selection errors, which shall be corrected according to the procedure provided).

Article 3: Students applying for course withdrawal shall not withdraw from over two courses, and the total credits earned after the withdrawal shall not dip below the minimum mandatory credits required.

Article 4: The course withdrawal period starts from the 4th week until the 13th week of each semester, and withdrawal applications outside of this period shall be rejected.

Article 5: Students applying for course withdrawal shall submit the

withdrawal application via the student system, and complete the withdrawal request after approval by the department director. The withdrawn subjects shall not be restored under any circumstances.

Article 6: A record of the withdrawn subject(s) shall be kept on the English and Chinese transcript.

Article 7: This Regulation is approved by the Academic Affairs Meeting, promulgated for implementation after approval by the president, and the same shall apply to its amendments.