

CJCU Interschool Course Selection Regulation

Approved by the 1997 First Semester End University Affairs Meeting
Approved by the 2006 First Semester End University Affairs Meeting (01-10-2007)
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Approved by the 2013 Second semester Third Administrative Affairs Meeting (05-01-2014)
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Article 1: This Regulation is established according to the Enforcement Rules of the University Act in order to promote interschool cooperation and make full use of teaching resources.

Article 2: 1. The scope of Chang Jung Christian University's interschool course selection is based on the courses provided by the various departments of the universities and independent colleges, and based on the subjects not available at Chang Jung Christian University (CJCU) for the semester.
2. The credits earned by a student of CJCU from taking interschool courses shall be limited to one-third of the credits earned by the student during the semester. This provision shall not apply to students with extended study duration.
3. Unless extra credit is permitted, students shall not earn over 25 credits per semester from internal and interschool courses combined.

Article 3: Students shall fill-out the "Interschool Course Selection Application Form" for Interschool courses, submit the form to the department director for approval (common mandatory courses shall be approved by the course holding unit), submit the form to the Office of Academic Affairs for approval signature and seal, and then the student shall deliver the form to other universities in order to complete the course selection procedures. Failure to complete the course selection procedure by the deadline provided by CJCU will result in the grades earned not being recognized.

Article 4: Students taking interschool courses shall pay the fees according to the guidelines provided by respective institutes and universities, and timetable clashes of courses (including the travel time to and from the classroom) between schools are not allowed, and any conflicting subjects shall be canceled.

Article 5: 1. Students of another institute/university wishing to take interschool courses offered by this University shall apply for approval to their institutes/universities and fill-in the relevant items in the application form according to the guidelines of CJCU. The quota shall be restricted by the maximum number set by the various departments (institutes) accepting

interschool courses, and the application shall be completed by the deadline for the course selection or reduction phase, or the applications shall be rejected.

2. Students from other schools shall pay credit fee according to the standard announced by CJCUC for the academic year. They may also need to pay the internship fee for taking computer or language courses.

Article 6: After students from other schools have completed course selection according to the Course Selection Operation Guidelines, said students shall not withdraw from the course or apply for a refund unless the course is canceled due to insufficient students. After the end of each semester, the Registration and Curriculum Section shall submit the grades earned by the students to their original schools to undertake grade registration matters.

Article 7: Interschool course selection students shall conform to the relevant provisions of the course providing school.

Article 8: Matters not provided for by this Regulation shall be handled according to the relevant regulations and academic rules.

Article 9: This Regulation is approved by the University Affairs Meeting, submitted to the Ministry of Education for the record and promulgated for execution, and the same shall apply to its amendments.