

# CJCU Industry Expert Collaborative Teaching Recruitment Implementation Guideline

Approved by the 2013 Second Semester Fifth Administrative Affairs Meeting  
Amended and approved by the 2014 First Semester Fourth Administrative Affairs Meeting  
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1. Chang Jung Christian University (hereafter "CJCU") has established this "Chang Jung Christian University Industry Expert Collaborative Teaching Implementation Guideline" (hereafter the "Guideline") in order to cultivate high quality, productive, and employable professionals; strengthen integration with the industry; Provide students with understanding of zero distance industrial technology; and introduce industry experts (hereafter "Industry Teachers") to teach and enrich the teaching content.
2. The collaborative teaching referred to in this Guideline means having an Industry Teacher jointly teach the practical contents of a course taught by a full-time teacher.
3. The collaborative teaching Industry Teacher shall not be limited to someone without a "teaching" qualification, but with rich practical experiences in the industry, and having one of the following qualifications:
  - (1) Graduated from a domestic or foreign college or higher with at least five years of relevant professional experience in the field taught by the course or with over ten years of relevant practical experience and outstanding performances in the field taught by the course.
  - (2) Served as a national-grade professional contestant, coach, or referee.
  - (3) Won national-grade or higher competition medals, or certificates of honor.
  - (4) Other professionals deemed sufficient by CJCU to handle the task.
4. The employment of Industry Teachers censorship rules are as follows
  - (一) An Industry Teacher shall be employed on a semester basis. The "Act Governing the Appointment of Educators," the "Teachers' Act" and its enforcement rules, the "Employment Regulations for Professional Technicians Teaching at Universities," and other relevant laws and regulations shall not apply to the employment of Industry Teachers.

CJCU shall not apply for teaching certificates on behalf of Industry Teachers and shall not incorporate them into teachers' posts.
  - (二) The Industry Teacher shall be completed employment before the course starts. After completing, the teacher should handle the course according to the employment.
  - (三) The various departments (institutes, centers) shall fill-out the Employment Proposal Form (as attached1) when employing Industry Teachers. After review and approval by the committee of the department (institute, center), the form shall be submitted to the

Tertiary Faculty Evaluation Committee of CJCUC for approval, and then the Office of Human Resources Development shall issue the certificate of appointment and shall be submitted to the department (institute) and CJCUC Curriculum Committee for review and approval (application procedures as attached 2). Employed Industry Teachers who had approval by the school, shall fill-out another Check form (as attached 3) to facilitate the review.

(四) The Faculty adopt a professional college model operation. After review and approval by the committee of the department (institute), shall be submitted to CJCUC Curriculum Committee and department (institute) and the Second Faculty Evaluation Committee of CJCUC for approval, and then the Office of Human Resources Development shall to issue the certificate of appointment.

5. The teaching modes of industry teachers and CJCUC teachers are as follows:

(1) Cooperate to the characteristics of various departments, institutes, college and industry trends, the demand for talents is self-determined.

(2) Industry Teacher works content should focus on the teaching of collaborative practical course including the co-planning courses, the compilation of case-oriented teaching materials, guiding practical topics, off-campus competitions, license exams, and presentation performances for students.

(3) In principle, the Industry Teacher's collaborative teaching participation hours shall be one-third of the total teaching hours and the number of courses shall not exceed two.

(4) The teaching mode of this Guideline adopts dual-teacher system teaching.

Full-time teachers are mainly and industry experts collaborative teaching by supplemented. The full-time teacher shall host the course during the whole semester and teach collaborative teaching courses throughout the entire semester and assist in arranging the teaching syllabus, course materials, Internet access and roll call, grade evaluation, grade key-in, and other business.

6. The teaching hours and hourly wages of the originally scheduled full-time teachers shall be calculated according to the hours of collaborative teaching. According to the relevant subsidy funds approves credit hour fee for the Industry Teachers.

The hourly wages of Industry Teachers shall be provided using funds from relevant subsidy plan or appointment agencies by selection self-help fundraising cope.

7. Outcome Performance Appraisal

(一) Industry Teachers and originally instructors shall do the "Student Satisfaction Survey" (hard copy) before the end of the course and fill the statistical scaled score in work effectiveness form.

(二) After the course execution, the instructors is required to submit an implementation

effectiveness form (including relevant results data).

8. This Guideline shall be approved by the Administrative Affairs Meeting and approved by the president before execution, and the same shall apply to its amendments.