

CJCU Interdisciplinary Co-taught Course Implementation Regulations

Approved on September 24, 2018, by the Beginning-of-Semester Academic Affairs Meeting of Academic Year 2019 Semester 1.

- Article 1 : These Regulations are formulated to improve teaching quality, promote innovative interdisciplinary teaching, and encourage more teachers to jointly offer interdisciplinary and innovative integrated courses (hereinafter referred to as co-taught courses).
- Article 2 : The term “co-taught courses” in these Regulations refers to courses that are collaborated, jointly offered, and attended by two or more CJCU full-time or part-time teachers from different fields and where the content of the course design is interdisciplinary, integrative, and innovative. Co-teaching methods may be divided into part-time co-teaching and full-time co-teaching but shall include at least one full-time teacher.
- Article 3 : The total number of teaching hours for each co-taught course shall not exceed twice the number of credits for the course. Special circumstances shall be submitted to the University President for approval. The weekly teaching hours of all teachers in co-taught courses shall be based on the actual class time of the respective teachers and shall be subject to the provisions for teacher overtime. In addition, the multiplied amount of hourly pay stipulated in the CJCU Teacher Hourly Fee Calculation Regulations shall not be applicable to the calculation of the teaching hour. Those who are already paid project hourly fees or lecture fees shall not receive a duplicate hourly fee for CJCU co-taught courses.
- Article 4 : To apply for a course for the first time, the main course instructor shall submit a course proposal one semester before the course be offered. The department (institute, degree program, center) curriculum committee of the unit offering the course shall review the proposal, and upon approval, submit it to the college-level curriculum committee for approval, then to the Office of Academic Affairs for approval before the course may be offered.
- Article 5 : The content of the proposal shall include the following items:
1. Course information (including course title, the semester it will be offered, instructors, course offering unit, course code, course credit, full/ half year duration, required/ elective).
 2. Course description (including interdisciplinary and innovative integration plans).
 3. Course objectives (including the relevance of the professional ability).

4. Course schedule (including the distribution of the number of weeks and the number of lectures undertaken by the co-instructors).
5. Teaching strategies.
6. Method of performance evaluation.
7. Expected benefits of the course.
8. Others.

Article 6 : For non-first-timer courses, the course proposal and the performance report of the previous course shall be submitted to the Office of Academic Affairs by the twelfth week of the semester before the course is to begin. The course may be offered only upon review and approval.

Article 7 : Co-taught courses shall be designated by lead teachers responsible for integrating the overall course syllabus, student grades, student attendance, and other teaching administration matters.

Article 8 : Consent shall be given for recording, videotaping, and lesson observation in co-taught courses.

Article 9 : Lead teachers shall submit a report of the implementation outcome (including the overall learning effectiveness of students) to the college curriculum committee within two months after the end of the course, and thereafter to the Office of Academic Affairs for filing.

Article 10 : These Regulations will be implemented upon the approval of the Academic Affairs Meeting and the University President; likewise, any amendments.