

## Chang Jung Christian University Degree Conferral Regulations

December 29, 2020 Approved by the End-of-Semester Academic Affairs Meeting, 1<sup>st</sup> semester, 2020–2021 academic year

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- Article 1 To provide a basis for the conferral of degrees, and in accordance with the University Act, its Enforcement Rules, the Degree Conferral Act, and the Regulations for Naming Processes, Conferral Requirements, and Master’s/Doctoral Thesis Substitute Determination for all Academic Degrees, the University formulates the Chang Jung Christian University Degree Conferral Regulations (below, the “Regulations”).
- Article 2 The University’s degrees shall be conferred at three levels: Bachelor’s; master’s; and doctoral.
- Article 3 The regulations for degrees’ Chinese & English names, conferral criteria (including the formats for graduate student dissertations/theses and determination standards for degree thesis substitutes), awarding and marking of degree diplomas, etc. at all levels for all departments, institutes, and degree programs shall first be brought to the Department/Institute/Degree Program Affairs Committee, College Affairs Committee, and Academic Affairs Meeting for review and approval, in turn; upon final approval, said regulations shall take effect.
- Article 4 The formulation of degrees’ Chinese & English names at all levels shall be in accordance with the academic field and academic/professional service orientation to which the department/institute/degree program’s development characteristics, course content, and course nature belong. Such naming shall comply with international customary trends, and shall be formulated in reference to the *Reference Manual for Chinese and English Names of Degrees Conferred by All University Departments, Institutes, Degree Programs and Other Academic Programs* announced by the Ministry of Education. Once such naming is reviewed and approved by the Department/Institute/Degree Program Affairs Committee, College Affairs Committee, and Academic Affairs Meeting, it shall take effect.
- Article 5 The conferral criteria formulated by each department, institute, and degree program shall consider the specific degree level, the period of study, the core required competencies, specialized literacy, and all evaluation criteria that must be passed. The department, institute, or degree program shall also formulate the required courses and

credits, as well as all graduation requirements. Once such requirements are reviewed and approved by the Department/Institute/Degree Program Affairs Committee, College Affairs Committee, and Academic Affairs Meeting, they shall take effect.

Article 6 The Chinese and English names for all levels of degrees in each department, institute, and degree program, as well as their periods of effect, conferral criteria, awarding and marking of degree diplomas, and other such regulations shall be announced on the department/institute/degree program's website and on the CJCU academic affairs website, to allow access by the public.

Article 7 Each degree diploma shall include the student's full name; student ID number; date of birth; department, institute, and degree program; month of graduation; and name of degree conferred and diploma number. If a student completes a double major at the University, then the diploma shall also note the department and degree names. If a student completes a minor, then the diploma shall note the department name but not additionally confer a degree. If a student applies for reissuance of a degree diploma, the reissued diploma shall then also include the reissuance date and the reissued diploma number.

When a department, institute, or degree program is reorganized, changes names, or ceases to admit students, then the matter shall be handled on the basis of the facts and regulations in effect at the time of graduation; the diploma shall record the reorganized or changed name, and must also note the name of the old department, institute, or degree program.

Article 8 The time for undergraduate degree diploma conferral shall be January for those graduating in the first semester, and June for those graduating in the second semester (including summer session).

The time for master's and doctoral degree diploma conferral shall be handled in accordance with the University's Graduate Student Degree Examination Regulations.

Regulations regarding graduate student degree examinations shall be separately formulated, and shall be reported to the Ministry of Education for recording.

Article 9 When a student doing an undergraduate degree completes their period of study in accordance with the law; completes the regulated courses and credits; and passes all graduation requirements formulated by the University, the student shall be awarded an undergraduate degree.

Article 10 When a student doing a master's degree completes their period of study in accordance with the law; completes the regulated courses and credits; meets all graduation requirements; submits a thesis; and passes the master's degree examination, the student shall be awarded a master's degree.

For a student in fine arts, applied technology, or physical education and sports, an artwork, proof of accomplishment accompanied by a written report, or technical report may substitute for their master's thesis. For a student in a specialized field, a specialized practice report may substitute for their master's thesis.

The scope for identifying an artwork, proof of accomplishment accompanied by a written report, technical report, or specialized practice report to substitute for a master's thesis is as follows:

1. Fine arts: In the fields of music, traditional opera, theater, theater art, dance, folk arts, audiovisual arts, visual arts, new media arts, design, or other such fine art fields, the artwork accompanied by a written report must make a major contribution in terms of theory/analysis.
2. Applied technology: In life science, the environment, physics, chemistry, mathematics, statistics, information, communications, engineering, engineering business, manufacturing, architecture, construction, agriculture, transportation, and other such technical fields, there must be a patent, technology transfer, or technological innovation results. Alternately, on a case-by-case basis, the student's research must have been awarded in a nationwide or international technology competition. Alternately, the student's academia-industry collaboration, technology application, and derivative/improvement project, accompanied by a technical report, must make a major contribution in terms of theory/analysis.
3. Physical education and sports: In recreational athletics, competition, or sports fields, the student or a designated athlete guided by the student must have participated in a domestic or international athletic competition event, winning a major place. The student's proof of accomplishment accompanied by a written report must make a major contribution in terms of theory/analysis. The scope of competition events shall be as announced by the competent authority.
4. Specialized practice: Refers to research where the field or implications are primarily practical application. A specialized practice report refers to one where the master's student's research involves practical applications, emphasizing the practical nature of the research. A research project or short-form thesis may substitute for an academic master's thesis.

With the regulations for acceptance standards, materials to be submitted, etc. for an artwork, proof of accomplishment accompanied by a written report, technical report, or specialized practice report, once the regulations are reviewed and approved by the

Department/Institute/Degree Program Affairs Committee, College Affairs Committee, and Academic Affairs Meeting, they shall take effect.

Article 11 When a student doing a doctoral degree completes their required credits, and passes a doctoral degree candidate eligibility review, the student may become a doctoral degree candidate.

When a doctoral degree candidate completes their period of study in accordance with the law; meets all graduation requirements; submits a dissertation; and passes the doctoral degree examination committee's examination, the student shall be awarded a doctoral degree.

For a doctoral student in fine arts, applied technology, or physical education and sports, an artwork, proof of accomplishment accompanied by a written report, or technical report may substitute for their doctoral dissertation.

The scope for identifying an artwork, proof of accomplishment accompanied by a written report, or technical report to substitute for a doctoral dissertation shall be handled, *mutatis mutandis*, as per the regulations in Article 10, Paragraph 3, Subparagraphs 1 to 3. Once the related regulations for acceptance standards, materials to be submitted, etc. are reviewed and approved by the Department/Institute/Degree Program Affairs Committee, College Affairs Committee, and Academic Affairs Meeting, they shall take effect.

Article 12 The material format for an artwork, proof of accomplishment accompanied by a written report, technical report, or specialized practice report to substitute for a master's thesis or doctoral dissertation in Articles 10 and 11 shall be on paper or via electronic storage medium.

Article 13 An artwork, proof of accomplishment accompanied by a written report, technical report, or specialized practice report to substitute for a master's thesis or doctoral dissertation in Articles 10 and 11 shall include the following content:

1. Fine arts: Description of the creation or performance concept and project; explanation and analysis of the theoretical basis and methodology; and the contributions and derivative accomplishments that completing the artwork will make.
2. Applied technology: Description of the technology R&D concept and project; explanation and analysis of the theoretical basis and methodology; and the contributions and derivative accomplishments that completing them will make.
3. Physical education and sports: Description of competition schedule and

project; explanation and analysis of the theoretical basis and methodology; and the contributions and derivative accomplishments that completing them will make.

4. Specialized practice: Description of the specialized practice results' concept and project; explanation and analysis of the theoretical basis and methodology; and the contributions and derivative accomplishments that completing them will make.

Article 14 The content criteria for a written report or technical report substituting for a doctoral dissertation in Article 11, Paragraph 3 shall be handled *mutatis mutandis* as per the previous Article, Paragraph 1, Subparagraphs 1 to 3.

Article 15 If any of the following circumstances exist with regard to a degree awarded by the University, the degree shall be revoked, and any already-issued degree diplomas shall be announced as cancelled. In the event that any other law or regulations are violated, the matter shall be handled in accordance with said law/regulations.

1. Admission eligibility is not in compliance, or there exists any cheating.
2. The student has violated the University regulations during the period of study, and this violation is disciplined by the Reward and Penalty Committee with withdrawal from studies or cancellation of student status.
3. There exists any forgery, alteration, plagiarism, ghostwriting, or any other form of fraud with the thesis/dissertation, artwork, proof of accomplishment, written report, technical report, or specialized practice report.

After a degree is revoked, the parties involved shall be notified. Other universities/colleges and the competent authority shall also be notified of the revocation and cancellation. When a master's or doctoral degree has already been conferred, then in addition to the notification in the previous Paragraph, the matter shall also be handled in accordance with the Chang Jung Christian University Handling Guidelines for Plagiarism, Ghostwriting, and Cheating in Master's and Doctoral Theses/Dissertations.

Article 16 Any matters not covered in these Regulations shall be handled in accordance with the University Act; its Enforcement Rules; the Degree Conferral Act; the Regulations for Naming Processes, Conferral Requirements, and Master's/Doctoral Thesis Substitute Determination for all Academic Degrees; other related education laws; and the University's regulations.

Article 17 After these Regulations are approved by the Academic Affairs Meeting, they shall be submitted to the president for announcement and enforcement, then reported to the

Ministry of Education for reference. The same shall apply to any amendments.