

CJCU Minor Regulation for Students in Various Departments

Approval Tai (86) Kao (2) Tzu No. 86030878 is archived for future reference
Name Change Approval Tai- Kao (2) Tzu No. 0920065429 is archived for future reference
02-12-2008 Ministry of Education Amendment Approval Tai- Kao (2) Tzu No. 0970017561 is archived for future reference
02-15-2011 Ministry of Education Approval Tai- Kao (2) Tzu No. 1000016051 is archived for future reference
06-07-2012 Amended and Approved at the 2011 Second Semester End University Affairs Meeting
10-24-2012 Ministry of Education Approval Tai- Kao (2) Tzu No.1010168012 is archived for future reference
03-13-2017 Amended and Approved at the 2016 Second Semester Start University Affairs Meeting
06-15-2017 Letter of Approval Tai-Chiao-Kao (2) Tzu No.1060078870 is archived for future reference
06-03-2019 Amended and Approved at the 2018 Second Semester End University Affairs Meeting
07-11-2019 Letter of Approval Tai-Chiao-Kao (2) Tzu No.1080090246 is archived for future reference
03-07-2022 Amended and Approved at the 2021 Second Semester Start University Affairs Meeting
07-04-2022 Letter of Approval Tai-Chiao-Kao (2) Tzu No.1110054404 is archived for future reference
06-05-2023 Amended and Approved at the 2022 Second Semester End University Affairs Meeting
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Letter Tai-Chiao-Kao-(2)-Tzu No. 1120060097
December 18, 2023, amended and approved at the End-of-Semester University Affairs Meeting, First
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Article 1: These Regulations are established pursuant to the University Act, the Enforcement Rules of the University Act, as well as the provisions of the Chang Jung Christian University Charter.

Article 2: The various departments (Bachelor’s degree classes) shall accept students from other departments to take minor courses. Minor credits shall be excluded from the minimum graduation credits required by the major department, and minor courses shall be considered as elective courses for students.

Article 3: Students pursuing a minor must select the most advantageous course matching table for auditing based on their preferred courses in order to protect the students' rights. Students who are pursuing a minor in nursing are not allowed to change their course matching table after submitting the application. In addition to completing the mandatory courses and credits of the major department, students must complete 20 credits of the basic module of the minor department.

The mandatory additional department credits should not overlap with the courses offered by the major department. In cases where there is a shortage of credits from the basic module, students can make up for it by taking

subjects from the additional department.

Article 4: Students may apply to study for minor department courses starting from the second academic year until the first semester of the graduation academic year. Students shall issue the minor department course selection application to the original major department according to the calendar schedule. After the major department director has verified the applicant's ability to take the minor courses, said director shall submit the application to the minor department director for approval, and then the application shall be submitted to the Office of Academic Affairs for reference.

Article 5: The mandatory credit scores for students taking minor courses shall be subject to the upper and lower semester restrictions. Excessive credits shall be handled according to the provisions of the CJCUC Academic Regulations.

Article 6: The performance grades for students taking minor courses for each semester shall comprise a combined calculation of the major and minor courses and credits, and shall be handled according to the relevant provisions of CJCUC.

Article 7: When a minor department course student has transferred, the transfer certificate or report card shall specify the title of the minor department and the minor courses completed.

Article 8: Chinese or English degree certificates and report cards for students who have completed the courses and credit grades required by the minor department shall specify the title of the minor department.

Article 9: If a student cannot complete the mandatory courses and credits of the minor department within the study duration deadline, the student may extend the study duration deadline by up to two years. If a student has failed to complete the courses or credits required by the minor department within the prescribed study duration deadline, no minor department related certificate shall be issued to the student.

Article 10: A student taking minor department courses who has completed the courses and credits required by the major department but cannot complete the courses and credits required by the minor department shall be permitted to graduate if said student has applied to abandon the minor department, but the degree certificate shall not mention the title of the minor department. After departure from the school, said student may not return to make up the unfinished courses or credits of the minor department or receive any minor department certification.

Article 11: If a minor department student has not yet completed the minor department credits and applies to abandon the minor department, the minor department courses completed by the student shall be regarded as elective courses. If said courses are relevant to the major department, they may be used to offset the minimum graduation credits of the major department upon approval by the director of the major department.

Article 12: In case students must extend their duration of study due to taking a minor department, a miscellaneous fee of NT\$4500 will be charged, no matter how many credits taken.

If a student cannot complete the mandatory courses and credits of the minor due to a temporary suspension of studies or withdrawal, the refund standard shall be handled according to the "College Student Leave and Suspension Refund Operation Guideline," and no refund shall be requested due to non-leave or suspension reasons.

Article 13: These Regulations shall be announced and take effect after being approved by the Administrative Meeting and the University Affairs Meeting; the same shall apply to any amendments.