**Reservation Notice of the Indigenous Students Resource Center**

Approved on September 24, 2004,

at the meeting of the division of Academic Affairs

1. This reservation notice is specially set to make full use of the function and managament of the CJCU Indigenous Students Resource Center.
2. The center is affiliated with the Extracurricular Activities Division for the use of students, clubs, courses and meetings, with priority given to indigenous students.
3. The center is open from 08:00 to 22:00, closed on national holidays. Student id/staff id (of CJCU) is needed for borrowing transaction when applying at the office of Extracurricular Activities Division.
4. The air-conditioner fee for this site is charged by using card. Clubs/individuals using the site should prepare their own a/c card. The air-conditioner and other power sources must be switched off and the door must be locked after use. The site is left as it was originally found. Any changes in setup must be returned to their original layout.
5. Any defect or damage on equipments found in the center must be immediately informed to the office of Extracurricular Activities Division before use. Borrowers who destroy or fail to return the site to its original layout are prohibited for site reservation again.
6. Cigarettes, alcohol, beetle nuts, etc, and any improper behavior are prohibited in the center. Violators will be dealt with according to school regulations.
7. This notice was implemented after approval at the meeting of the division of Academic Affairs, and the same for modification.