

## 學生社團評鑑辦法

### Regulations Governing the Assessment of Student Organizations

87.11.09 學生事務委員會通過

Approved by the Student Affairs Committee on 1998.11.09

90.03.23 學生事務委員會修訂通過

Amended by the Student Affairs Committee on 2001.03.23

104.03.25 學生事務委員會修訂通過

Amended by the Student Affairs Committee on 2015.03.25

第一條 長榮大學（以下簡稱本校）為健全本校社團制度、展現各社團的特色，增進學生社團交流及彼此學習與成長，以提昇社團活動及經營品質，以發揮學生活動之教育功能特訂定本辦法。

Article I: This set of Regulations is instituted by Chang Jung Christian University (hereinafter referred to as “the university”) for setting up a viable system of student organizations, exhibition of the specific features of each organization, strengthening the bonding and exchange among the organizations for collective learning, and the upgrade of the quality of the activities and the operations of these organizations so as to perform the function of education inherent to student activities.

第二條 對象：凡經本校核准成立之社團，一律參加評鑑。

Article II: The targets of assessment: all organizations establishment that are approved by the university shall be subject to assessment.

第三條 時間：

Article III: Time:

一、平時評鑑：不定期實施。

1. Routine assessment: to be conducted at any time where appropriate.

二、學年評鑑：由學生事務處課外組（以下簡稱本組）公告後實施。

2. Annual assessment: to be conducted by the Extracurricular Activities Section of the Office of Student Affairs (hereinafter referred to as “the Section”) on announcement.

第四條 評鑑項目分為組織運作（含組織章程、年度計畫及管理運作）、社團資料保存與資訊管理、財物管理（經費控管及產物保管）、社團活動績效（社團活動及服務學習）及其他（支援學校活動、出席校內各項會議及平時表現）等。

Article IV: The items for assessment are organization in operation (including the organization charter, annual plan, and management practice), information storage and information management of the organization, property management (funding control and custody of property), performance in activities of the organizations (events organized by the organizations, service and learning), and others (support of university activities, presence in various meetings of the university, and day-to-day performance).

第五條 方式：

Article V: Method of assessment:

一、平時評鑑：由本組社團活動輔導人員並召集績優學生社團幹部組成評鑑小組實施評審。

1. Routine assessment: an assessment team will be organized by the staff of the Section responsible for the supervision of student organizations and the staff members of the outstanding student organizations for the conduct of assessment.

二、學年評鑑：由本組聘請校內外師長並召集績優學生社團幹部組成評鑑小組實施評審

2. Annual assessment: The Section will invite faculty members of the university and from outside and rally the staff members of the outstanding student organizations to conduct the assessment.

第六條 等級區分：

Article VI: Grading:

- 一、優等：九十分（含）以上。
  1. Distinction: 90 marks or higher.
- 二、甲等：八十分至九十分（不含九十分）。
  2. Grade A: 80-90 marks (exclusive of 90 marks)
- 三、乙等：七十分至八十分（不含八十分）。
  3. Grade B: 70-80 marks (exclusive of 80 marks).
- 四、丙等：六十五分至七十分（不含七十分）。
  4. Grade C: 65-70 marks (exclusive of 70 marks).
- 五、丁等：六十至六十五分（不含六十五分）。
  5. Grade D: 60-65 marks (exclusive of 65 marks).
- 六、戊等：未達六十分。
  6. Grade E: below 60 marks.
- 七、未參加社團評鑑及全學年未舉辦活動之社團列為戊等。
  7. Student organizations not included in the assessment and were dormant in the whole academic year will be graded as E.

第七條 一、獎勵：

Article VII 1. (Reward)

- (一) 分為總成績及各類型優良社團獎勵。
  - (1) Reward will be presented on the basis of overall scoring and type of organization award.
- (二) 總成績一至三名及各類型優良社團頒發獎金及獎狀（或獎牌），社團績優幹部依學生獎懲辦法之規定簽請獎勵。
  - (2) The top 3 student organizations in overall scoring and outstanding organizations by type will be awarded a price and certificate of merit (or plaque). Outstanding staff members of the organizations will be recommended for award in accordance with the Regulations Governing Reward and Punishment of Students.
- (三) 各類型取優良社團 1 名，評鑑成績需七十分以上，若該社團為評鑑總成績一至三名，則由該類型社團次一社團遞補，未達標準者不予錄取。
  - (3) One winner will be selected from among each type of organizations with the scoring of at least 70 marks. If the overall scoring of this organization ranked among the top 3, the award for outstanding organization by type will go to the organization scored the next highest marks. No award will be presented if no organization can meet the standard.
- (四) 評鑑優良之社團可優先代表本校參加教育部績優社團選拔及各項校外社團研習、比賽等活動代表。
  - (4) Organizations assessed as outstanding has the priority to represent the university to participate in the outstanding student organization competition organized by the Ministry of Education and seminar of student organizations, competitions and other activities outside the university.

二、懲罰：

2. Punishment

- (一) 丙等社團輔導改進並列入經費及器材補助之參考。
  - (1) Organizations at Grade C will be subject to supervision for improvement. The result will be taken as reference for granting budget and equipment.
- (二) 丁等社團列入加強輔導，連續二年評鑑為丁等者，則新學年將不給予經費補助。
  - (2) Organizations at Grade D will be subject to intensified supervision for improvement. If these organizations are still scored as Grade D for 2 consecutive years, no funding will be

granted in the new academic year.

- (三) 戊等社團，仍有負責人者，由現任負責人於評鑑結果公布後兩週內提出具體改善計畫送本組審核。逾期未能提出或經審核未能通過者，予以解散。
- (3) Organizations at Grade E and still have the person in charge in position, these persons in charge in current term shall present a substantive corrective action plan for improvement within 2 weeks after the announcement of the assessment result and submit the plan to the Section for review. Organizations at this grade that failed to present the corrective action plan by the deadline, of the plan has not been approved, shall be dissolved.
- (四) 全學年未舉辦活動之社團且無負責人，由本組指派適當人選負責重整，重整無效者，予以解散。
- (4) Organizations dormant in the whole academic year with no person in charge shall be reorganized by a person appointed by the Section. If reorganization cannot help to vitalize these organizations, these organizations shall be dissolved.
- (五) 奉令解散之社團於公告後七日內將社團全部資料、經費帳工冊及器材等資料送本組備查。該社團於解散後一年內不得申請復社，該任社團負責人亦不擔任新學年度社團（含系學會）負責人。
- (5) Organizations ordered to dissolve shall surrender all the information, the journal books and equipment to the Section n for reference filing within 7 days after the announcement of dissolution, and shall not apply for reinstatement of establishment within 1 year after the dissolution. Likewise, the persons in charge of these organizations cannot assume positions as the persons in charge of organizations (including the department organization) in the next academic year.
- (六) 評鑑資料若有作假，經查屬實者取消評鑑成績或得獎資格
- (6) In case of cheating in the assessment information with proof, the scoring in the assessment will be nullified or the entitlement to award presented will be disqualified.

第八條 本辦法經學生事務委員會通過後施行，修訂時亦同。

Article VIII: This set of Regulations shall be subject to the resolution of the Student Affairs Committee before coming into effect. The same procedure is applicable to any amendment thereto.