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|  **長榮大學 學年度第 學期學生宿舍導師輔導訪視總表** |
|  班級住宿生：一宿 員、二宿 員、三宿 員、四宿 員，總共 員。 |
| 房號 | 學生姓名 | 訪視日期 | 房號 | 學生姓名 | 訪視日期 | 房號 | 學生姓名 | 訪視日期 |
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| 住宿環境設施及學習情形 |
| 住宿處所是否曾發生霸凌事件 □無 □有 次 |
| 對宿舍值班手機(0910-622885)及校安緊急專線電話06-2785119是否了解 □ 是 員 ；□否 員（請牢記） |
| 導師與家長聯繫 | * 無 □ 有 位家長
 |
| 對同學課業輔導 | 一次 員 | 二次 員 | 三次 員 | 四次 員 | 五次 員 |
| 住宿關懷訪談情形 | □ 電話 員 □ 面談 員 □ 現地訪視 員 |
| 導師訪談項目（可複選） | * 住宿環境 員 □ 同學相處 員 □ 情感關係 員 □ 學習困擾 員
* 家庭問題 員 □ 打工情形 員 □ 生涯前途 員 □ 生理健康 員
* 其他 員
 |
| 訪談情形及成效：(表格不足時請自行延伸) 同學；事由：  |
| 導師簽名 |  | 承辦人 |  | 生輔組長 |  |

請導師前往進行住宿學生訪視應將訪視所見填於導師輔導訪視總表，並於第一、二學期應為第17週前繳送交生活輔導組李季樺小姐以利彙整。 收回日期： 年 月 日

本表可至生輔組網頁下載。

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| **Chang Jung Christian University \_\_\_\_\_Academic Year Semester \_\_\_\_****Advisor Visitation Records for Dormitory Students** |
| Class : Dormitory： Dormitory 1 students; Dormitory 2 students; Dormitory 3 students; Dormitory 4 students; Total: students. |
| Room No.  | Student Name | Date of Visit | Room No. | Student Name | Date of Visit | Room No. | Student Name | Date of Visit |
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| Housing Environment and Learning Condition  |
| Bullying incidents in the dormitories. □No □Yes, times. |
| Student awareness of the phone number for on-duty dormitory manager (0910-622885)and campus security hotline(06-2785119). □ Yes. students；□No. students （Please note）. |
| Advisor and parent communication. | * No ; □ Yes, parents.
 |
| Provided academic advising. | Once, students | Twice, students | Three times, students | Four times, students | Five times, students |
| Provided concern about housing | □ Telephone, students; □ Interview, students; □ Site visit, students. |
| Advising content(Multiple selection allowed)  | * Housing environment, students; □ Relationship with classmates, students;
* Personal relationship, students; □Learning difficulties, students;
* Family problems, students; □ Part-time job, students;
* Future and career, students; □Physical health students;
* Other, students.
 |
| Describe advising and outcome(Attach more pages if necessary).Student: ；Reason：  |
| Advisor |  | Officer |  | Student Life and Residential Services Section Chief |  |

Advisors should detail the observations from their student dormitory visits in the visitation record and submit the form to Miss Li Chi-Hua in the Student Life and Residential Services Section before Week 17 of the first and second semesters for compilation.

Date submitted: (yy) (mm) (dd).

This form may be downloaded from the Student Life and Residential Services Section webpage.