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| **CJCU Winter-Summer Vacation Student Free Accommodation Application Form**Ⅰ.Students who assist in school affairs and departmental affairs for business can apply for free accommodation, and the organizer shall sign for approval from the principal.Ⅱ.Those who have quarantine which organized by campus during the vacation. (College Organization)Ⅲ.Procedures: Download Application Form → Approved by divisions →Pay the deposit fee to Cashier Division →Make confirmation to Student Residence and Life Section → Register Room.

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| Degree | □Master□Bachelor | Grade |  | Name |  | Student Id |  | Gender | □Male□Female |
| Description |  | Period |  / / - / / .Total weeks  |
| Phone |  | Supervisor's signature |  |
| Deposit Fee NTD. 300 | Cashier Division |  |
| The Notice:(1) The applicant is agreeing with his/her personal information to be collected, processed, and used as good as possible. Without the agreement, we will not use it for other purposes and even keep your personal information protected. Please look up for the related notice in this website: http://www.cjcu.edu.tw/pims(2) Contact us: No.1 Changda Rd. Gueiren Dist. Tainan Ct. ; Tel. 06-2785123 Ext. 1022; Email：pims@mail.cjcu.edu.tw |
| **Ford Student Residence and Life Section Use Only** |
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| **CJCU Winter-Summer Vacation Student Dormitory Deposit Fee Receipt**Department: Student Id: Name: Period： / / - / / Total weeks**Announcement**:1. Those who have not registered for accommodation may not stay in the dormitory or the punishment will be given.2. If you do not submit the check-out list to the officer when you are checking out, the deposit will not be returned.3. Dormitory Officer Service Hour (Winter) : 8 a.m. – 5 p.m. 4. Check-in hour: 3.00 p.m.; check-out hour: 9.00 a.m. – 12.00 p.m. (Note: if you want to stay longer, please do pay an extra fee per day).5.Dormitory phoe number:0910-622-885。

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| Category | Amount | Total | Underwriter's signature | Cashier Division | Des. |
| Deposit Fee | 300NTD | 300NTD |  |  |  |

**For Student Use Only** |
| **CJCU Student Winter/Summer Vacation Check Out List**Room：\_\_\_\_\_\_\_\_\_\_\_\_\_ Name：\_\_\_\_\_\_\_\_\_\_\_\_ Period： / / -- / / Total weeks**Ⅰ.The Criteria of Dormitory Checking:**a.The Criteria of The Room:Tidy up and clean the floor,bedset,desk(bookshelf),cupboard,shoerack(ventilations),and lockers.b.The Criteria of Baturoom:Clean up the Toilet Floor,wall,drainage hole,sink,and the entire washroom (No Yellow scales or Black mold)Cleaning tools should be organized.**Ⅱ.The Check Out box(√)**

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| --- | --- | --- | --- | --- | --- | --- |
| The criteria | The floor,bedset,desk,bookshelf,cupboardm,shoe rack,and locker are clean and tidy | The toilet floor and wall are clean without yellow scale and black mold. | WC is clean | Drainage Hole is clean | sink | Cleaning tools are organized well |
| Self Evaluate |  |  |  |  |  |  |
| Officer |  |  |  |  |  |  |

**Ⅲ.Approved by Officer：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **For Checked by the officer after check-out** |
| **CJCU Winter-Summer Vacation Student Dormitory Deposit Fee Receipt**

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| --- | --- | --- | --- | --- | --- |
| Department |  | Category | Deposit Fee | Underwriter's signature |  |
| Name |  | Amount | **300NTD** |
| Student Id |  | Total | **300NTD** | Cashier Division |  |
| Period |  / / - / / Total weeks  |
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**Ford Cashier Division Use Only**