

長榮大學 114 學年度第 2 學期境外生助學金申請辦法

CJCU Living Allowance Scholarship for Disadvantaged International Students

一、依據 | Basis

依據本校「長榮大學弱勢境外生生活助學金實施辦法」。

In accordance with the “CJCU Regulations for the Living Allowance Scholarship for Disadvantaged International Students.”

二、目的 | Purpose

為協助弱勢境外學生紓困、培養自立生活與工作能力，並透過參與校內服務學習，拓展生活與學習經驗，提供每月生活助學金。

To assist disadvantaged international students in developing independence and work skills, while supporting school-based service learning through the provision of a monthly living allowance.

三、生活助學金支給標準 | Scholarship Amount

每月新台幣 4,500 元；視申請人數彈性調整發放月數。

NT\$4,500 per month per student. The number of awarded months may be adjusted depending on the number of applicants.

四、申請資格 | Eligibility

須為本校在學境外學生，且符合下列任一條件：

Applicants must be currently enrolled international students and meet at least one of the following criteria:

1. 持有當年度當地政府核發之清寒證明。

Holding a valid low-income certificate issued by the home country's government.

2. 學生母國為聯合國認定之低度開發國家。

The applicant's home country is listed as a Least Developed Country by the United Nations.

3. 持有當地政府核發之身心障礙證明。

Holding a valid disability certificate issued by the home government.

4. 其他特殊情況經審核通過。

Other special circumstances subject to review.

✧ 註：學業成績需合格，大學部平均 60 分以上，研究所 70 分以上；操行 75 分以上，且無記過以上處分。

Note: Previous semester's academic performance must be passing: Undergraduate: ≥ 60 ; Graduate: ≥ 70 ; Conduct: ≥ 75 ; No major disciplinary records.

五、申請時間 | Application Period

Current Students: December 8 (Mon) – December 26 (Fri), 2025 by 4:00 PM

六、應繳資料 | Required Documents

1. 申請表暨生活服務學習同意書。

Application Form & Service-Learning Consent Form

2. 前學期成績單、操行成績、獎懲紀錄（需核章）。

Transcript, conduct grade, and reward/discipline record (officially stamped)

3. 符合資格之相關證明文件（低收、LDC 國籍、身心障礙證明）。

Supporting documents for eligibility (low-income proof, LDC proof, disability ID)

4. 學生證影本（正反面，含註冊章）。

Copy of student ID (both sides with registration stamp)

七、繳交方式 | Submission Method

請將以上資料以 A4 格式依序裝訂，逕送至行政大樓一樓生輔組張小姐。

Submit all documents in A4 size, stapled in order, to Ms. Chang at the Student Assistance Division (1F, Administration Building).

逾期或文件不齊不予受理。

Late or incomplete applications will not be accepted.

八、服務學習規範 | Service-Learning Requirement

每週不超過 8 小時，每月累計 22 小時。

Service-learning: max. 8 hours per week, 22 hours per month.

九、審核程序 | Review Process

由生輔組審查申請資格與資料。Applications will be reviewed by the Student Assistance Division.

十、公告錄取名單 | Result Announcement

舊生：115 年 2 月 6 日（五）上午 10 時公告於生輔組網站。

Current Students: February 6, 2026 (Fri), 10:00 AM on Student Assistance website

十一、分發單位報到 | Reporting to Assigned Units

115 年 2 月 23 日至 2 月 26 日。February.23–26, 2026

十二、補助與考核 | Service Completion and Evaluation

錄取學生須完成服務學習並接受單位考核。

Recipients must complete the service-learning hours and undergo evaluation.

十三、無法完成時數 | Inability to Complete Hours

因課業或休退學無法完成者，請於下列日期前聯繫張小姐辦理：

If unable to complete service hours due to academic/withdrawal reasons, contact Ms. Lee by:

115 年 2 月 26 日（五）前

Current Students: by February.26, 2026(Fri)

十四、帳戶設定 | Bank Account Setup

請確認是否於出納組設立郵局或銀行帳戶，尚未設立者請儘速辦理。

Make sure you have a bank or postal account registered at the Cashier Division.

十五、聯絡方式 | Contact Information

承辦人：生輔組張小姐

Contact: Ms. Lee, Student Assistance Division

電話：06-2785123 ext. 1243