

長榮大學 115 學年度第 1 學期

CJCU Living Allowance Scholarship for Disadvantaged International Students

一、資格條件 | Eligibility Criteria

本校在學境外生成績及格（大一新生第一學期免附），並符合下列任一資格條件之學生：
International students currently enrolled at CJCU who meet the academic requirements (1st-semester freshmen are exempt from transcripts) and fall under any of the following categories may apply:

（一）持有當年度當地政府核發之清寒證明學生。

(1) Holding a valid low-income certificate issued by the home country's government for the current year.

（二）申請入學時學生母國為聯合國定義之低度開發國家（Least Developed Countries）。

(2) Students whose home country is listed by the United Nations as a Least Developed Country (LDC).

（三）持有當地政府核發身心障礙證明（識別卡）者。

(3) Holding a valid disability certificate (ID) issued by the home country's government.

（四）其他特殊狀況。

(4) Other special circumstances subject to review.

☞ 註：前學期學業成績需合格（大學部 60 分(含)以上，碩士班 70 分(含)以上）；操行 75 分(含)以上，且無記過以上處分。

Note: Academic performance from the previous semester must meet the standard:
Undergraduate: 60 or above; Graduate: 70 or above.

Conduct: 75 or above, and no major disciplinary record.

二、申請時間 | Application Period

舊生:115 年 6 月 1 日(一)早上 9 時 至 6 月 15 日(一)下午 4 時止。

新生:115 年 9 月 18 日(五)早上 9 時 至 9 月 24 日(四)下午 4 時止。

From, Jun 1 (Mon) - Jun 15 (Mon), 2026 by 4:00 PM

三、生活助學金支給標準 | Scholarship Amount

核發每生每月新台幣 4,500 元之生活助學金，承辦單位得視申請人數彈性調整發放月數。
NT\$4,500 per month per student. The number of awarded months may be adjusted depending on the number of applicants.

四、繳交方式 | Submission Method

請將相關資料備齊，以 A4 格式裝訂，依序排列後，送至行政大樓一樓 生輔組 張小姐收。

Prepare the required documents in A4 size, ordered and stapled, and submit to

Ms. Chang at the Student Assistance Division, 1F, Administration Building.

逾期或資料不齊者，恕不受理。請勿拖延，以免影響權益。

Late or incomplete submissions will not be accepted. Please apply early to avoid losing your eligibility.

五、服務學習時數 | Service-Learning Hours

凡領取生活助學金之學生，每週服務不得超過 8 小時，每月需完成 22 小時。

Students who receive this scholarship must participate in service-learning activities:

Maximum 8 hours per week; 22 hours per month.

六、審核手續 | Review Procedure

由生輔組審查申請人資格與資料。

All applications will be reviewed by the Student Assistance Division.

七、錄取公告 | Result Announcement

預計舊生:115 年 6 月 29 日(一)早上 10 時。

新生:115 年 10 月 5 日(一)早上 10 時。

公告至生輔組網頁公告訊息。

Scheduled to be announced on the Student Assistance Division website at 10:00 a.m. on Mon, June 29, 2026.

八、報到時間 | Reporting to Assigned Unit

舊生:115 年 6 月 29 日(一)~7 月 3 日(五)

新生:115 年 10 月 5 日(一)~10 月 3 日(五)

Reporting period for admitted students to their assigned units: June 29 (Mon) - July 3 (Fri), 2026.

九、時數異動申請 | Adjustment for Incomplete Hours

若因課業或休學、退學無法完成者，請於 115 年 7 月 3 日(五)前通知生輔組張教官。

If you are unable to complete the requirement due to academic workload, leave of absence, or withdrawal from school, please notify Ms. Li at the Student Assistance Division by Friday, July 3, 2026.

十、銀行帳戶建立 | Bank Account Setup

申請者應確認是否於出納組設立郵局或銀行帳戶，未設立者請儘快辦理，以利日後撥款。

Applicants must ensure they have a postal or bank account registered with the Cashier Division for fund transfers. Those who do not have one must open it as soon as possible.

十一、聯絡方式 | Contact

承辦人：生輔組張小姐

Contact: Ms. Chang, Student Assistance Division

電話：06-2785123 ext. 1243

十二、 應繳資料 | Required Documents

Required Documents

(一) 申請表暨生活服務學習同意書。(如附件)

(1) Application Form and Service-Learning Consent Form (see attached).

(二) 足以證明申請資格條件之文件：

(2) Supporting documents proving eligibility:

1. 持有當年度當地政府核發之清寒證明。

1. A valid low-income certificate issued by the home country's government for the current year.

2. 母國為聯合國定義之低度開發國家 (Least Developed Countries) 之證明。

2. Proof that the applicant's home country is classified as a Least Developed Country by the United Nations.

3. 持有當地政府核發身心障礙證明 (識別卡)。

3. A valid disability certificate (or ID) issued by the home government.

(三) 學生證正反面影本 (需蓋當學年度註冊章)。

(3) Photocopy of both sides of the student ID card (must bear the registration stamp for the current academic year).

✎ 註：檢附證件請以 A4 格式繳交，並依順序排列，逾期或檢附文件不齊全不予受理。

Note: Please submit all documents in A4 format, arranged in the correct order. Incomplete or late submissions will not be accepted.

七、繳交方式 | Submission Method

請將以上資料以 A4 格式依序裝訂，逕送至行政大樓一樓生輔組李小姐。

Submit all documents in A4 size, stapled in order, to Ms. Chang at the Student Assistance Division (1F, Administration Building).

逾期或文件不齊不予受理。

Late or incomplete applications will not be accepted.

長榮大學弱勢境外生生活助學金實施辦法

Chang Jung Christian University Implementation Guidelines for Living Subsidies for Disadvantaged International Students

106.11.17 106 學年度第 1 學期第 2 次獎助學金暨工讀金審查委員會通過

Approved at the 2nd Scholarship and Work-Study Grant Review Committee Meeting of the First Semester, Academic Year 2017 (November 17, 2017)

第一條 為實踐本校國際社會責任，協助弱勢境外生安心就學，藉生活服務學習機會以養成獨立自主精神，並支援學校各種公共性、公益性及發展性之活動，特訂定本辦法。

Article 1 To fulfill the University's international social responsibility, support disadvantaged international students in pursuing their studies with peace of mind, cultivate their independence through service-learning opportunities, and assist in the University's various public, welfare-oriented, and developmental activities, these guidelines are hereby established.

第二條 經費來源：本校學雜費提撥獎助學金。

Article 2 Funding Source: The subsidies are funded through allocations from the University's tuition and miscellaneous fees.

第三條 生活服務學習範圍：協助校內各單位辦理臨時性、服務性等工作，以不妨礙學生課業、身心發展及個人安全為限。

Article 3 Scope of Service-Learning Activities: Students assist University units with temporary or service-oriented tasks that do not interfere with their academic performance, physical or mental health, or personal safety.

第四條 申請資格：本校在學境外生成績及格（大一新生第一學期免附）、並符合下列任一資格條件之學生：

Article 4 Eligibility: International students currently enrolled at the University with passing grades (freshmen in their first semester are exempt from submitting transcripts) and who meet one of the following conditions:

一、持有當年度當地政府核發之清寒證明學生。

1. Hold a valid low-income household certificate issued by the government of their home country in the current year.

二、申請入學時學生母國為聯合國定義之低度開發國家。

2. Are from a country classified as a Least Developed Country (LDC) by the United Nations at the time of application.

三、持有當地政府核發身心障礙證明識別卡者。

3. Hold a valid disability identification card issued by the government of their home country.

四、其他特殊狀況。

4. Other special circumstances.

第五條 審核手續：由承辦單位審查欲申請生活助學金之學生。

Article 5 Review Process: Applications for the living subsidy shall be reviewed by the responsible administrative unit.

第六條 生活助學金支給標準：核發每生每月新台幣 4,500 元之生活助學金，承辦單位得視申請人數彈性調整發放月數。

Article 6 Subsidy Amount: Each eligible student may receive NT\$4,500 per month. The number of months granted may be adjusted by the responsible unit based on the number of applicants.

第七條 學生生活服務學習原則規定如下：

Article 7 Regulations for Service-Learning Participation:

一、為不妨礙學生學業及身心發展，每一學生每週以 10 小時為限。每日生活服務學習時間以不超過 6 小時為原則，生活服務學習時數與生活助學金金額無對價關係，不得因生活服務學習時數差異，致核發助學金金額有別。

1. To avoid interference with students' academic and personal development, each student may engage in service-learning activities for a maximum of 10 hours per week, and no more than 6 hours per day. There is no direct exchange between service hours and subsidy amount; thus, variation in service hours shall not affect the amount of the subsidy.

二、生活服務學習學生須按時親自填寫「學生服務助學時數暨表現稽核表」，送生活服務學習單位審核；生活助學金核發一律轉帳至學生金融帳戶中，不得代領。

2. Students must personally and punctually fill out the "Student Service-Learning Hours and Performance Evaluation Form," which must be reviewed by the service-learning unit. All subsidy payments will be directly deposited into the student's bank account and may not be collected on their behalf by others.

第八條 各單位需配合事項：

Article 8 Responsibilities of University Units:

一、學生實際生活服務學習要項與考評，由生活服務學習單位規定並管理之，另每月應將「學生服務助學時數暨表現稽核表」送繳至課外活動組，以備簽報發放生活助學金。

1. The specific service-learning tasks and evaluations shall be managed by the assigned unit. The "Student Service-Learning Hours and Performance Evaluation Form" must be submitted to the Extracurricular Activities Division each month for processing the subsidy payment.

二、各單位每月申報作業應於次月一日送交課外活動組彙辦，若無故而隔月申報涉及不實之使用情事，承辦單位得簽請校長議處。

2. All units must submit the monthly reports to the Extracurricular Activities Division by the first day of the following month. In cases of unjustified

late submissions or suspected misuse, the responsible unit may be reported to the University President for further action.

第九條 本辦法經本校「獎助學金暨工讀金審查委員會」通過報請校長核定後公布實施，修正時亦同。

Article 9 These guidelines shall be implemented upon approval by the University's Scholarship and Work-Study Grant Review Committee and ratification by the President. Any revisions shall follow the same procedure.