

長榮大學各級學術主管產生辦法

Chang Jung Christian University Regulations for Appointing Academic Directors at All Levels

97.03.12 96學年度第二學期期初校務會議訂定
100.10.04 100學年度第一學期第2次行政會議修正通過
103.06.05 102學年度第二學期第4次行政會議修正通過
103.06.11 102學年度第二學期期末校務會議修正通過
104.01.08 103學年度第一學期第5次行政會議修正通過
104.03.18 103學年度第二學期期初校務會議修正通過
106.06.29 105學年度第二學期第5次行政會議修正通過
106.10.02 106學年度第一學期期初校務會議修正通過

Formulated on March 12, 2008 by the beginning-of-semester University Affairs Meeting of Academic Year 2007 Semester 2.

Revised and approved on October 4, 2011 by the 2nd Administrative Meeting of Academic Year 2011 Semester 1.

Revised and approved on June 5, 2014 by the 4th Administrative Meeting of Academic Year 2013 Semester 2.

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Revised and approved on June 29, 2017 by the 5th Administrative Meeting of Academic Year 2016 Semester 2.

Revised and approved on October 2, 2017 by the beginning-of-semester University Affairs Meeting of Academic Year 2017 Semester 1.

第一條 依據本校組織規程之規定，訂定本校各級學術主管產生辦法(以下簡稱本辦法)。

Article I The University Regulations for Appointing Academic Directors at All Levels (hereinafter referred to as Regulations) are formulated in accordance with the University Constitution.

第二條 各級學術主管於任期屆滿四個月前，或因故出缺後三個月內，依下列程序產生：

Article II Four months before the expiration of the term of office for all levels of academic directors, or within three months of office vacancy, the following procedure shall be followed:

一、院長：由校長徵詢該學院教師意見，提出候選名單一至三人，送請該學院遴選委員會票選一人，陳請校長聘兼之。必要時得公開徵求校外人選。

各學院遴選委員會委員由該學院每個系、所、教學中心推選一至二位助理教授以上教師產生。但該學院之系、所、教學中心少於三個單位(含)者，每個系、所、教學中心推選二至三位助理教授以上教師組成遴選委員會。

遴選委員會召集人由委員互選之。開會時，應有全體委員三分之二以上出席，始得開議；經出席委員二分之一以上同意，始得決議。

院長人選非本校專任教師者，應經本校各級教評會審查教師資格通過後，始得聘任。

1. Dean of College: The University President shall consult with the teachers of the college for a list of one to three candidates. The elected candidate shall be submitted to the University President for appointment. Candidates from outside the University may be sought if necessary.

Each department, institute or teaching center of the college shall elect one to two teachers with assistant professorship or above to form the college search committee. However, if the department, institute or teaching center of a college has three or less units, each department, institute or teaching center may elect two to three teachers with assistant professorship or above to form the college search committee.

The convener of the search committee is elected from among its members. To proceed, meetings shall be attended by more than two-third of all members of the committee. Resolutions may be made only with the consent of more than one-half of members present at the meeting.

If the candidate for Dean of College is not a full-time teacher at the University, the candidate may be appointed only upon review and approval of teacher qualifications by all levels of teachers review committees at the University.

- 二、學系、中心主任、所長：由校長徵詢院長及該系、所、中心教師意見，就副教授以上教師，提出候選名單一至二人，送請學系、所、中心會議通過後，陳請校長擇一聘兼之。

2. Chair of department (institute), center and school: The University President shall consult with the teachers of the department, center or school to select one to two candidates with associate professorship or above. Department, school or center meetings shall review and approve the candidates, and submit the names to the University President for selection and appointment.

- 三、學位學程主任、高階管理碩士在職專班執行長、經營管理博、碩士班執行長：由院長就本校副教授以上教師中提出至少二人，送請校長擇一聘兼之。

3. Director of degree programs, executive director of EMBA in-service programs, and executive director of doctoral and master's business management programs: The Dean of College shall select at least two candidates with associate professorship or above at the University, and submit the names to the University for selection and appointment.

第三條

新成立之學術單位及神學院，其主管由校長聘兼之。

專任副教授以上未滿五人之系、所，其主管亦由校長聘兼

之。

Article III Directors for newly established academic units and the seminary shall be appointed by the University President. Directors for departments and schools with less than five full-time associate professors shall be appointed by the University President.

第四條 各級學術主管未能依法產生前或情況特殊之院、系、所、學位學程，得由校長聘任合格教師兼任之。

Article IV For colleges, departments, schools or degree programs that fail to elect academic directors of any level or which are under extenuating circumstance, the University President shall appoint qualified teachers for directorship.

第五條 各級學術主管採任期制，以一任三年為原則，任期屆滿四個月前，經校長同意得連任之。

Article V The term of office for all levels of academic directors is three years. Re-appointment must be approved by the University President four months before the expiration of term.

第六條 各級學術主管於任期中因重大事故或基於校務推展配合之需求，校長得依職權解除其主管職務並指派代理人。

Article VI During their term of service, the University President may release and replace academic directors at all levels from their directorship on account of a major incident other needs of University affairs.

第七條 各級學術單位得依本辦法之規定訂定施行細則。

Article VII Academic units of all levels may formulate implementation guidelines in accordance with the provisions of this Regulations.

第八條 刪除。

Article VIII 8 Deleted.

第九條 本辦法經行政會議、校務會議通過，陳請校長核定後實施，修正時亦同。

Article IX The Regulations are implemented upon approval by the Administrative Meeting and the University Affairs Meeting, and subsequent approval by the University President. The same procedures shall be applied to any amendment.