

長榮大學 G Suite For Education 服務使用規範及聲明

Chang Jung Christian University G Suite For Education Service Usage Regulations and Declaration

108.06.19 107 學年度第 3 次處務會議通過
Approved on June 19, 2019 by the 3rd Office Affairs Meeting of 2018 Academic Year.

第一條 長榮大學(以下稱本校)圖書資訊處(以下稱圖資處)電子郵件服務(以下稱本服務)係導入 G Suite For Education 提供本校教職員工生及畢業校友使用，為明定使用者之權利義務，特訂定本使用規範。

Article 1 The Office of Library and Information Services of Chang Jung Christian University (hereinafter referred to as the University) has incorporated the G Suite For Education to provide University faculty, staff, students and alumni with the use of Email Service (hereinafter referred to as the Service), and has formulated the usage Regulations to clearly define user rights and obligations.

第二條 本服務包含：Google 公司所提供給予 G Suite For Education 帳號之所有服務。

Article II This Service includes: All the services contained in the G Suite For Education account provided by Google LLC.

第三條 本服務之帳號建立與管理係依據「長榮大學校園網路服務系統帳號管理作業要點」辦理。

Article III The account setup and management of this Service is in accordance with the “Chang Jung Christian University Campus Network Service System Accounts Management Regulations”.

第四條 本服務架構在 G Suite For Education 服務下，使用者皆須遵守 Google 公司之「G Suite For Education 協議」、「資料處理修訂條款」、「Google 服務條款」、「隱私權政策」及「服務專屬條款」，如有違反，圖資處及 Google 皆有權暫停或取消該帳號。

Article IV The Service is structured under the services of G Suite For Education. Users shall abide by the G Suite For Education Agreement, the Revised Information Processing Regulations, the Google Service Regulations, the Privacy Policy and the Service Regulations of Google LLC. The Office of Library and Information Services and Google shall retain the right to suspend or terminate the account of those found in violation of these regulations.

第五條 本服務之期限以 Google 公司提供 G Suite For Education 免費服務之期限為原則。本服務須遵循 Google 公司之現行政策，若將來 Google 公司政策改變，本服務之內容亦同步調整，不再另行宣告。

Article V The terms of this Service are based on the terms of the free G Suite For Education service provided by Google LLC. This Service is subject to the current policies of Google LLC. In the event of policy changes by Google LLC, the content of this Service shall also change accordingly, and shall not be separately announced.

第六條 本服務隱私權與安全性的義務由 Google 公司負責，圖資處不負資料保管之責任，關於 Google 隱私權與安全性的義務請參考 Google 安全性與隱私權說明

https://support.google.com/a/answer/60762?hl=zh-Hant&ref_topic=29818

Article VI Google LLC is liable for the privacy and security obligations of this Service. The Office of Library and Information Services shall not be liable for information storage. For privacy and security obligations of Google, please refer to the Google Security and Privacy Notice at https://support.google.com/a/answer/60762?hl=en-Hant&ref_topic=29818

第七條圖資處免責聲明。

Article VII Office of Library and Information Services Liability Disclaimer.

- 一、本服務所產出的資料係由 Google 公司負責保管及維護。圖資處無法確保資料被正當利用，也無法保障隱私權。使用本服務前，請先詳閱及同意 Google 安全性與隱私權政策。
 1. Google LLC is responsible for safekeeping and maintaining the information produced in this Service. The Office of Library and Information Services can't ensure that information is properly used, and can't guarantee privacy. Please carefully read and consent to the Google Security and Privacy Policy before using this Service.
- 二、本服務之穩定性及資料保存，係由 Google 公司維運及免費提供。圖資處無法保證服務穩定性及資料完整性，請帳號使用者自行備份資料以降低資料遺失之風險。
 2. The stability and information storage of this Service are maintained and provided free of charge by Google LLC. The Office of Library and Information Services can't guarantee service stability and information integrity. Account users should back up their own data to reduce the risk of data loss.
- 三、本服務涵蓋的應用種類繁多，圖資處無法提供各應用之正確諮詢，請使用者自行參閱 Google 網站的使用說明。
 3. This Service covers a wide variety of applications. The Office of Library and Information Services can't provide accurate information for all the various applications. Please refer to the Google website for instructions.

第八條 本使用規範經圖書資訊處處務會議通過後公告實施，修正時亦同。

Article VIII The usage Regulations are announced and implemented upon approval by the Office Affairs Meeting of the Office of Library and Information Services; the same shall apply to any amendments.