

長榮大學校園網路違規處理作業要點

Chang Jung Christian University Regulations on the Violation of Campus Network

99.12.01 99 學年度第 1 學期第 4 次行政會議訂定通過

103.05.01 102 學年度第 2 學期第 3 次行政會議通過

108.06.19 107 學年度第 3 次處務會議修正通過

108.09.09 108 學年度第 1 次處務會議修正通過

113. 02. 23 112 學年度第 2 次處務會議修正通過

Formulated and approved on December 1, 2010 by the 4th Administrative Meeting of Academic Year 2010 Semester 1.

Approved on May 1, 2014 by the 3rd Administrative Meeting of Academic Year 2013 Semester 2.

Revised and approved on June 19, 2019 by the 3rd Office Affairs Meeting of Academic Year 2018.

Revised and approved on September 9, 2019 by the 1st Office Affairs Meeting of Academic Year 2019.

Revised and approved on February 23, 2024 by the 1st Office Affairs Meeting of Academic Year 2024.

- 一、 依據「長榮大學校園網路管理辦法」之規定，處理本校校園網路違規事項，訂定長榮大學校園網路違規處理作業要點（以下簡稱本要點）。

I. The Chang Jung Christian University Regulations on the Violation of Campus Network (hereinafter referred to as this Regulations) are formulated in accordance with the Chang Jung Christian University Campus Network Management Regulations to handle violations of campus network regulations at the University.

- 二、 本校校園網路違規處理單位為圖書資訊處（以下簡稱圖資處），圖資處依據本要點，對違規使用網路者進行處理。

II. The unit handling violations of the University's campus network regulations shall be the Office of Library and Information Services. The Office of Library and Information Services shall handle violations of network use in accordance with the Regulations.

- 三、 違反校園網路使用之違規處理方式：

III. Violation of campus network use shall be handled as follow:

(一) 校園網路中每個 IP 或認證帳號之當日網路使用量超過規定上限者，即暫停當日網路之使用權，並於隔日恢復。規定之網路使用量上限由圖資處依據校園網路整體對外頻寬、常態使用量進行評估，並經圖資長核定後公告於網頁上。因教學、研究、服務等作業之需求需加大每日網路使用量者應提出申請。

1. If the network usage of each IP or authenticated account on the campus network exceeds the specified limit on a particular day, the user right shall be suspended for that day, and resumed on the following day. The specific limit of network usage shall be determined by the Office of Library and Information Services according to the overall external bandwidth of the campus network and the normal usage of the campus network, and shall be announced on the website upon approval by the Dean of Library and Information Services. Those who need to increase their daily network usage due to teaching, research and service needs should submit an application.

(二) 不得私自架設網站，違反者停用網路使用權一個月，情節重大者則停用一學期。

2. Users are prohibited from setting up private websites, and those found in violation shall have their network user right suspended for one month. Those found in serious violation shall have their use suspended for one semester.

(三) 若本系管理網站內之文章內容違反「長榮大學校園網路管理辦法」者，圖資處

得刪除該文章或暫停其帳號及網路使用權。情節重大、違反校規或國內相關法令者，則轉請本校相關單位處置。

3. If the essay content of a website managed by a department is in violation of the provisions of the Chang Jung Christian University Campus Network Management Regulations, the Office of Library and Information Services shall delete the essay or temporarily suspend the department's account and network user right. Serious violation or violation of University regulations or relevant laws of the country shall be referred to and dealt with by relevant units of the University.

(四) 違反網路正常運作、無故佔用大量網路資源及流量異常者，圖資處得先暫停該使用者之網路使用權利。情節重大、違反校規或國內相關法令者，則轉請本校相關單位處置。

4. Those who violate the normal operation of the network, unreasonably occupy a large amount of network resources and found with abnormal traffic shall have their network user right temporary suspended by the Office of Library and Information Services. Serious violation or violation of University regulations or relevant laws of the country shall be referred to and dealt with by relevant units of the University.

四、 違反智慧財產權之違規者，依「長榮大學校園網路與電腦軟體疑似侵犯智慧財產權處理要點」處理。其另有違反法律行為時，行為人尚須依民法、刑法、著作權法或其他相關法令負法律責任。

- IV. Those who violate intellectual property rights shall be dealt with in accordance with the “Chang Jung Christian University Regulations for Suspected Infringement of Intellectual Property Rights in Campus Network and Computer Software”. In case of conduct that violates the law, the perpetrator shall be liable in accordance with civil law, criminal law, copyright law or other relevant laws and regulations.

五、 發生資訊安全事件之違規者，依「長榮大學資訊安全事件通報與應變作業流程」處理。

- V. Anyone found in violation of information security shall be dealt with in accordance with the “Chang Jung Christian University Information Security Incident Notification and Response Operation Process”.

六、 使用者對本校處分如有異議時，得循相關程序向學校提出申訴。

- VI. Users objecting to the University's disciplinary actions shall appeal to the University in accordance with relevant procedures.

七、 本要點經圖書資訊處處務會議通過，陳請校長核定後公告實施，修正時亦同。

- VII. The Regulations are announced and implemented upon approval by the Office Affairs Meeting of the Office of Library and Information Services and approval by the President; the same shall apply to any amendments.