

Chang Jung Christian University Regulations Governing the Subsidy of International Student Exchanges

- Passed by the Scholarship and Funding of Part-Time Works Students Review Committee in the 3rd session of 2nd semester in 1998 on 1999.3.4
- Amended by the Scholarship and Funding of Part-Time Works Students Review Committee in the 2nd session of the 2nd semester in 1999 on 2000.3.6
- Amended by the Scholarship and Funding of Part-Time Works Students Review Committee in the 4th session of the 2nd semester in 2000 on 2001.4.17
- Amended by the Scholarship and Funding of Part-Time Works Students Review Committee in the 2nd session of the 2nd semester in 2001 on 2002.5.2
- Amended by the Scholarship and Funding of Part-Time Works Students Review Committee in the 2nd session of the 1st semester in 2002 on 2002.11.26
- Amended by the Scholarship and Funding of Part-Time Works Students Review Committee in the 4th session of the 2nd semester in 2004 on 2005.3.2
- Amended by the Scholarship and Funding of Part-Time Works Students Review Committee in the 1st session of the 1st semester in 2006 on 2006.10.4
- Amended by the Scholarship and Funding of Part-Time Works Students Review Committee in the 1st session of the 1st semester in 2008 on 2008.8.28
- Amended by the Scholarship and Funding of Part-Time Works Students Review Committee in the 1st session of the 1st semester in 2009 on 2009.9.21
- Amended by the Scholarship and Funding of Part-Time Works Students Review Committee in the 3rd session of the 2nd semester in 2012 on 2013.03.15
- Amended by the Scholarship and Funding of Part-Time Works Students Review Committee in the 2nd semester in 2016 on 2017.06.20

Article I: The “Chang Jung Christian University Regulations Governing the Subsidy of International Student Exchanges” (hereinafter referred to as “This Regulation”) is instituted for subsidizing students of the university to visit sister universities in other countries or to study at foreign universities engaging in academic cooperation and exchanges with the university so as to develop further academic skill, foreign language proficiency, and broaden their world view.

Article II: Number of students, the content and amount of subsidy

- I. The funding under This Regulation is supported by a budget under the title of student subsidy and grant of the university, and the number of students and amount of subsidy will be conditioned by the university budget of the year.
- II. The funding under This Regulation is a matter of subsidy covering a round trip flight ticket of economy class, tuition, and living expenses.
- III. In consideration of the distance of respective regions of study, consumer price index, and the duration of study, the amount of subsidy for various regions is specified below:
 - (I) Subsidy of NT\$30,000 in Europe, America and the Oceania.
 - (II) Subsidy of NT\$20,000 in Asia.
 - (III) Subsidy of NT\$10,000 in Mainland China (including Hong Kong and Macao).
 - (IV) If the duration of study is less than 1 year or longer than 1 year, the amount of subsidy will be subject to adjustment in proportion to the duration of study.

Article III: Eligibility for application:

- I. Students of the university in all academic departments.
- II. Students passing the screening of the university in international student exchange and admitted by the sister universities of university in other countries or foreign universities engaging in academic cooperation and exchange with the university. The duration of exchange shall cover at least one semester.
- III. The academic scoring of the applicants in the academic year prior to application must be above the passing mark, or among the top 50% of the class.
- IV. Students in financial hardship shall have priority for consideration in subsidy.

Article IV: Application documents

Students eligible for application shall submit the following documents and an application with the Office of International Affairs by the application deadline:

- I. An application for scholarship.
- II. An autobiography in Chinese and in English.
- III. A plan for overseas study.
- IV. A copy of transcript covering all academic years.
- V. Proof of language proficiency.
- VI. Letters of recommendation from two full-time faculty members.
- VII. Certificate of discharge from conscription service (male students only).
- VIII. Any other documents for facilitating the screening process.

Article V: Acceptance of application and the timing for fund appropriation

- I. Application will be accepted from January 15 to January 31 of each academic year.
- II. The subsidy will be effected in June for students going abroad in the first semester of the academic year, and in January of the next year for students going abroad in the second semester of the academic year.

Article VI: Review Procedure

- I. Information on application will be posted at the web page of this office on January 15 of each year for student application.
- II. The “International Academic Exchange Review Committee” of the university will proceed to the review and approval of the applications.
- III. Students accepted for subsidizing will be announced on the web page of this office.

Article VII: Revocation of subsidy and recovery of payment

If any of the following occurs to a subsidized student, the eligibility for subsidy will be revoked and the payment effected will be recovered:

- I. Students fail to enter into an administrative agreement with this office before departure.
- II. Students fail to complete the preliminary procedure before departure.
- III. Students change the study plan and institution without prior approval.
- IV. Students fail to report to schools designated for exchange within 30 days after arrival at the countries of study, or to submit the "Report on arrival" to the university after reporting to the schools for study, and failed to select related courses.
- V. Students condense the duration of study without prior approval or fail to return to Taiwan after the completion of study.
- VI. Students fail to complete the procedure for reporting on returning to university after the study.
- VII. Students act in defiance of the reputation of the university, in violation of applicable local laws in the country of study.

Article VIII: Any matter not mentioned in This Regulation shall be governed by related rules and regulations of the university and the administrative agreement on exchange students.

Article IX: This Regulation shall be subject to the review and approval of the International and Overseas Students Affairs Committee, Scholarship and Funding of Part-Time Work Students Review Committee of the university with reporting to the President of the University for Announcement so as to bring into full force. The same procedure is applicable to any amendment thereto.