

附件一 外國學生申請文件檢核表

Attachment 1 Application Check List

序號No.	請打勾 v	資料 Required Documents
1		線上報名表格 http://portal.cjcu.edu.tw/osis Online application form : http://portal.cjcu.edu.tw/osis
2		2 吋大頭白底照片 (JPG 檔案模式) 2-inch photo with white background (JPG file)
3		國籍證明文件，請檢附國籍證明或有效護照影本。 您已在台灣，請提供有效的居留證 / 簽證。 依國籍法第二條規定，如為華裔外國學生需檢附喪失國籍許可證書，自內政部許可喪失中華民國國籍之日起八年以上)。 Verification of nationality or copy of valid passport are already in Taiwan, please provide valid ARC/VISA and passport. Certificate of Nationality Renouncement of Republic of China (if applicable): Required for applicants who once held nationality of the Republic of China. Applicants must have renounced their nationality for at least 8 years from the date of the certificate to the first day of Fall Semester 2026.
4		外國學生入學申請具結書(簽名後再上傳) Declaration Form for International Degree Students : Please print, sign and then upload the signed copy to the system.
5		中文或英文之在學證明：在大專校院就讀之當學期在學證明。 Certificate of enrollment in Chinese or English: Applicant must provide an official certificate of enrollment of the current semester issued from their university.
6		中文或英文之成績單影本：申請轉學二年級者，需提供原就讀國內大學2個學期成績單；申請轉學三年級者，需提供原就讀國內大學4個學期成績單。 A photocopy of academic transcripts in Chinese or English: Applicants for transfer to the second year must submit transcripts covering two semesters from their original domestic university; applicants for transfer to the third year must submit transcripts covering four semesters from their original domestic university.
7		最近三個月經由金融機構開立新臺幣15萬元(美金5,000元)以上之中文或英文財力證明(限申請人或其父母帳戶並檢附證明)或政府、本校或民間機構提供全額獎助學金之證明。 若存款證明非申請人本人帳戶，另須檢附資助者親筆聲明書(中文或英文)，說明資助者與申請人之關係，並保證負擔申請人在臺就學所有費用。 僅限提供個人帳戶資料，不接受公司帳戶形式。 全額獎學金得主請提供獎學金證明書和銀行存款證明新臺幣3萬元以上(美金 1,000 元)。不接受獎學金申請表。 A financial statement issued by a financial institution within the last three months showing a balance of at least NT\$150,000 (US\$5,000) in Chinese or English (limited to the applicant's or the applicant's parents' account, with supporting proof attached), or proof of a full scholarship provided by the government, the university, or a private organization. If the financial statement is not under the applicant's own account, a handwritten affidavit from the sponsor (in Chinese or English) must also be submitted, stating the relationship between the sponsor and the applicant, and guaranteeing to cover all expenses of the applicant's studies in Taiwan. Only personal account information is accepted; company accounts will not be accepted. Full scholarship recipients are required to provide the scholarship certificate and a bank statement showing a balance of at least NT\$30,000 (USD 1,000). Scholarship application forms will not be accepted.
8		語言能力證明：請參考【陸、語言能力規定】 Certificate of Language Proficiency: Please check "Language Proficiency Requirements"
9		自傳：包含您的個人特質、強項及能力，過去的學習經驗，及申請動機。 Autobiography: the content should include your personality, strengths, past learning experiences and motivation for the application.
10		讀書計畫：包括預計在學系的學習進度，學習面向及對未來的期許。 Study Plan: should include the estimated learning progress in the program, learning elements and the expectation in the future.
11		其他有助於審查之資料(競賽成果、證照、推薦信等) Other supplementary documents: Competition achievement, certificates, letters of recommendation, etc.