

Guidelines for Establishment of College Affair Meeting of College of Management at Chang Jung Christian University

Passed at the College Affairs meeting on November 26, 2002

Amended and passed at the 3rd Administrative meeting on April 3, 2003

Passed at the 1st extraordinary School Affair meeting on April 10, 2003

Amended and passed at the 4th Administrative meeting on November 2, 2006

Amended and passed at the final College Affairs meeting in the first semester (2006) on December 20, 2006

Amended and passed at the first College Affairs meeting in the first semester (2006) on September 20, 2007

Amended and passed at the 3rd Administrative meeting on October 4, 2007

Amended and passed at the final College Affairs meeting in the first semester (2007) on December 19, 2007

Amended and passed at the first College Affairs meeting in the first semester (2009) on September 23, 2009

Amended and passed at the 2nd Administrative meeting in the first semester (2009) on October 1, 2009

Amended and passed at the final College Affairs meeting in the first semester (2010) on December 22, 2010

Amended and passed at the 1st Administrative meeting in the second semester (2010) on February 17, 2011

Amended and passed at the first College Affairs meeting in the first semester (2006) on September 18, 2013

Amended and passed at the 2nd Administrative meeting in the first semester (2013) on October 3, 2013

Article 1 The Guidelines for Establishment of College Affair Meeting of College of Management (hereinafter referred to as the Guidelines) is established in accordance with Article 36 of the Charter of Chang Jung Christian University.

Article 2 The College Affairs meeting is the highest decision-making body of the College of Management and consists of the following members:

1. Ex-officio members: Dean of the College of Management (convener and chairperson), and heads of departments/institutes/programs.
2. Elected members: One full-time faculty is elected by each department/institute with the term of a year and may be reelected.
3. Representatives: Several resident entrepreneur(s) and advisors, one staff representative, one graduate representative, and one undergraduate representative.

Article 3 The College Affairs meeting is convened by the Dean of the College twice every semester. An extraordinary meeting may be held if necessary.

Article 4 The following matters are subject to the Meeting's discretion:

1. College development plan.
2. Rules for establishment and related regulations of committees at the college level.
3. Establishment, change, and termination of departments/institutes/programs and affiliated units.
4. Election of committee members at the college and school levels.
5. Proposals of departments/institutes/programs and matters requested by the President of the school and dean of the college.
6. Other important matters of the college.

Article 5 The College Affairs meeting can only be held when 2/3 of the members or more attend; no resolution shall be reached when no more than 1/2 of the members

(inclusive) attending give assent. Other related parties may be invited by the Dean of the College to attend the College Affairs meeting for presentations or explanations.

Article 6 Members who are not able to attend the College Affairs meeting for some reasons may be replaced by full-time faculty from the College with the written power of attorney presented. The proxy may represent one member only and has the same rights and obligations with the member.

Article 7 The Guidelines shall be implemented after being approved at the College Affairs meeting and the Administrative meeting and by the President of the school. The same procedures are applied to any amendments.