

Regulations Governing Establishment of Faculty Review Committee of College of Management at Chang Jung Christian University

Passed at the College Affair meeting on June 3, 2003

Amended and passed at the 5th Administrative meeting on June 5, 2003

Passed at the 2nd extraordinary School Affair meeting on June 12, 2003

Amended and passed at the 6th Administrative meeting on June 8, 2006

Amended and passed at the final College Affair meeting on September 20, 2007

Amended and passed at the 3rd Administrative meeting on October 4, 2007

Amended and passed at the final College Affair meeting on December 19, 2007

Amended and passed at the final College Affair meeting on December 22, 2010

Approved at the 4th Faculty Review Committee meeting on January 14, 2011

Amended and passed at the final College Affair meeting on December 11, 2013

Approved at the 6th Faculty Review Committee meeting on January 7, 2014

Amended and passed at the first College Affair meeting on February 19, 2014

Approved at the 7th Faculty Review Committee meeting on March 4, 2014

Article 1 The Regulations Governing Establishment of Teacher Review Committee of College of Management (hereinafter referred to as the Committee) is established in accordance with the Charter of Chang Jung Christian University and the Regulations Governing Establishment of Teacher Review Committee of Chang Jung Christian University.

Article 2 The Committee consists of the following nine members:

1. Ex-officio member: Dean of the College of Management (convener and chairperson).
2. Elected member: Eight full-time professors or associate professors are elected in the College Affair meeting, at least 2/3 of whom shall be professors; the elected members representative of each department/institute cannot exceed 2 persons. External professors in related specialties may be elected if necessary with the consent of the President of the school, provided that external members shall not exceed 2/3 of the elected members.
3. The term of elected members is one year. Elected members may be reelected.

Article 3 The Committee meeting shall be held twice every semester. An extraordinary meeting may be held if necessary.

Article 4 The Committee is responsible to review and determine the following:

1. Engagement, term of engagement, promotion, dismissal, suspension, termination of engagement for full-time faculty.
2. Leave with (without) pay, continuing study, sabbatical, transfer and extension for full-time faculty.
3. Engagement, term of engagement, dismissal, suspension, termination of engagement for part-time faculty.
4. Application for the appeal to rejected promotion; the regulations governing the application for the appeal to rejected promotion shall be set up separately.

5. Engagement of emeritus professors and visiting professors.
6. Other matters to be reviewed and determined by the Committee according to the law.
7. If the resolution passed by the Faculty Review Committee of the department/institute with regard to dismissal, suspension, and termination of engagement of faculty is verified to be apparently inconsistent with the law, the Committee may resolve to change it according to the law with the facts presented.

Article 5 To pass the resolution regarding the recruitment of and promotion to professors, more than 2/3 of the members attending as professors shall give assent.

Article 6 The faculty of each department/institute/program shall be first reviewed at the Faculty Review Committee meeting held by each department/institute/ program. After the first review is passed, the faculty will be reviewed by the Committee. The faculty passing the first and the second reviews will be recommended to the Faculty Review Committee of the school. The regulations governing review of engagement and promotion of teachers in the College of Management shall be set up separately.

Article 7 Committee members shall attend the meeting in person. The Committee meeting can only be held when 2/3 of the members or more attend; no resolution shall be passed when no more than 2/3 of the members (inclusive) attending give assent. Anonymous voting done. If members are absent for three times for no reasons, their membership will be revoked. If membership seats fall vacant for some reasons, they shall be filled in accordance with the Regulations.

The Committee members are not allowed to participate in the review and determination of promotion higher than their ranks. If the number of members attending the meeting is less than 2/3 of the total members due to avoidance or prevention of high-rank review, an extraordinary Faculty Review Committee consisting of members from different departments, colleges, and schools shall be organized with the consent of the President of the school. Other related parties may be invited by the Committee to attend the meeting for presentations or explanations if necessary.

Article 8 Members of the Committee shall avoid the following reviews and determinations:

1. Matters related to personal interests.
2. The person to be engaged or promoted is or was the spouse, relative by blood within the fourth degree of kinship, or relative by marriage within the third degree of kinship.
3. Co-authors.

Article 9 If members of the Committee that shall avoid the reviews and determinations do not avoid them voluntarily or are considered with the specific facts to be at risk of performing tasks unjustly, the person to be reviewed may apply for avoidance with the Committee with the causes and facts and the proper explanations presented; the members may put forward a proposal regarding the application to the Committee for resolution.

If the Committee members who shall avoid the reviews and determinations do not avoid them voluntarily and the person to be reviewed does not apply for avoidance, the Committee shall rule the Committee members to avoid the reviews and determinations.

Article 10 Matters not specified in the Regulations shall be governed by the Regulations Governing Establishment of Faculty Review Committee of Chang Jung Christian University and other related regulations.

Article 11 The Regulations shall be implemented after being approved at the College Affair meeting and by Faculty Review Committee of the school. The same procedures are applied to any amendments.