

Establishment Guidelines for Yunus Social Business Center of College of Management at Chang Jung Christian University

Passed at the first College Affair Meeting in the second semester (2016) on February 17, 2017

Passed at the first Research Development Committee meeting (2016) on March 29, 2017

Passed at the 3rd Administrative Meeting in the second semester (2016) on May 11, 2017

- Article 1 The Yunus Social Business Center is established in accordance with the Rules for Establishment and Management of Research Center Affiliated to College of Management, Chang Jung Christian University (hereinafter referred to as the Center) and the Regulations Governing Establishment of Yunus Social Business Center is established accordingly (hereinafter referred to as the Guidelines).
- Article 2 The Center is established by Chang Jung Christian University in cooperation with Yunus Center, Bengal and Yunus Centre, Taiwan in the hope of promoting the concept of social business, developing talents for social business, and further fulfilling the school's social responsibilities and sustainability.
- Article 3 The Center is affiliated to the College of Management (hereinafter referred to as the College) and has the scope of tasks as follows:
1. Promotion and academic research of Yunus social business.
 2. Organizing workshops related to social business.
 3. Offering of social business courses.
 4. Participation in international social business activities.
 5. Organizing social business conferences.
 6. Providing advice on the operation of domestic social businesses.
 7. Assistance in teaching and researching business ethics at the College.
- Article 4 Organization of the Center is as follows:
1. The Center is led by one director who is recommended by the dean of the College among 1~3 assistant professor(s) or above and appointed by selection by the President. The director is responsible to manage and promote Center-related business. The Division Chief leader is recommended by the director and engaged with the consent of the dean of the College.
 2. Based on the nature of work and needs, the Center may recruit researchers and contractors in accordance with Article 11 of the Charter of Chang Jung Christian University and pay in accordance with the Regulations Governing Engagement and Remuneration of Full-time Researchers, Chang Jung Christian University and the List of Remuneration of Full-time Assistants in Projects Granted by Ministry of Science and Technology. The full-time staff of the school are not allowed to work part-time for research centers. Full-time faculty shall work part-time for research centers with the consent of departments/institutes. The differential allowance for the director or part-time administration staff, salary of contractors and other expenses shall be paid by the Center.
- Article 5 The finance, research results, and operating performance of the Center shall be evaluated

annually by the Research Center Management Committee of the College.

Article 6 The Center accepts annually contracted projects entrusted by or in cooperation with the industry, the government, and the academia. Unless otherwise stipulated in the cooperation programs, at least 10% of the total budget shall be allocated as overheads. If specified regulations exist in terms of the maintenance fees of other cooperation plans, the specified regulations shall prevail. For technical service projects such as operation analysis, planning, investigation, and translation, at least 15% of the annual turnover shall be allocated as overheads.

Article 7 For the overheads specified in the preceding paragraph, the school, the school's research fund, the College's development fund, and the Center shall bear 20%, 20%, 15% and 45% respectively. The overheads shall be verified in accordance with the accounting procedures of the school without being restrained by the fiscal year.

Article 8 For the residual balance of the funds from the projects undertaken by the Center, 15%, 15%, and 70% will be allocated to the school, the College's development fund, and the Center respectively. The residual balance shall be verified in accordance with the accounting procedures of the school without a restraint on the fiscal year.

Article 9 Matters not specified in the Guidelines shall be governed by the school's related regulations.

Article 10 The Guidelines shall be implemented after being approved at the College Affair Meeting, the Research Development Committee meeting, and the Administrative Meeting and by the President of the school. The same procedures are applied to any amendments.

Application Form for Research Center Affiliated to College of Management Chang Jung Christian University

Date: (mm) (dd) (yyyy)

A p p l i c a n t			T i t l e		U n i t	
Phone No. (Ext.)			M o b i l e P h o n e		Email	
Research Center to be Established	Chinese					
	English					
<p>The establishment of a research center shall be filed in accordance with the Regulations Governing Establishment and Management of Research Center and Rules for Establishment and Management of Research Center Affiliated to College of Management with the following attachments submitted to the Management committee, the College Affair Meeting, the Research Development Committee, and the Administrative Meeting for approval.</p>						
Attachments			Quantity	Complete (confirmed by the College of Management)		
Application Form for Research Center Affiliated to College of Management (including one original)			2			
Application Form for Research Center			2			
Regulations Governing Establishment of Research Center (Draft)			2			
Applicant	(signature)					
Director of Department/Institute						
Dean of College						