**Establishment Instructions and Meeting Regulations of the Executive Master of Business Administration (EMBA) Program of the College of Management, Chang Jung Christian University**

Approved at the 6th Graduate Institute of Business and Operations Management Meeting held in

the 2005 academic year on March 29, 2006

Revised and approved at the 7th Graduate Institute of Business and Operations Management Meeting held in

the 2005 academic year on April 12, 2006

Approved at the final College of Management Meeting held in the spring semester of

the 2005 academic year on May 24, 2006

Approved at the 6th Administrative Meeting held in spring semester of

the 2005 academic year on June 8, 2006

Revised and approved at the 1st EMBA Program Meeting held in

the 2007 academic year on September 14, 2007

Approved at the 1st College of Management Meeting held in the fall semester of

the 2007 academic year on September 20, 2007

Approved at the 3rd Administrative Meeting held in the fall semester of

the 2007 academic year on October 4, 2007

Revised and approved at the 4th EMBA Program Meeting held in

the 2007 academic year on March 10, 2008

Approved at the Special College of Management Meeting held in the spring semester of

the 2007 academic year on April 23, 2008

Approved at the 4th Administrative Meeting held in the spring semester of

the 2007 academic year on June 10, 2008

Revised and approved at the 5th EMBA Program Meeting held in

the 2008 academic year on April 8, 2009

Approved at the final College of Management Meeting held in the spring semester of

the 2008 academic year on May 20, 2009

Approved at the 4th Administrative Meeting held in the spring semester of

the 2008 academic year on June 4, 2009

Revised and approved at the 5th EMBA Program Meeting held in

the 2009 academic year on December 9, 2009

Revised and approved at the final College of Management Meeting held in the fall semester of

the 2009 academic year on December 23, 2009

Revised and approved at the 1st Administrative Meeting held in the spring semester of

the 2009 academic year on February 23, 2010

Revised and approved at the 3rd EMBA Program Meeting held in

the 2010 academic year on November 23, 2010

Revised and approved at the final College of Management Meeting held in the fall semester of

the 2010 academic year on December 22, 2010

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| Article 1 | The College of Management (hereinafter referred to as “the College”) is devoted to supporting operational efficiency and enhancing competitiveness of the Executive Master of Business Administration Program (hereinafter referred to as “the Program”). |
| Article 2 | Teachers of the Program shall have equivalent practical or research experiences. They are recommended by the Program director and approved by the Dean. |
| Article 3 | One director is appointed to manage program affairs. The Dean shall propose a candidate and ask for approval from the President. |
| Article 4 | The director shall be a full-time teacher of the Program. The director serves a term of 3 years and can be reappointed once. |
| Article 5 | A number of staff may be employed to assist the director for various affairs of the Program. |
| Article 6 | The director’s additional compensation and exemption of teaching hours shall be provided based on departmental/institutional regulations. |
| Article 7 | The EMBA Program Meeting is the highest decision-making body of the Program. It consists of *ex officio* members, the Dean and the director (also serves as the convener and chair of the Meeting), and 5 full-time teachers holding the position of assistant professor or above (the director will submit a list of teachers for the Dean to choose from). More than half of the members shall attend the EMBA Program Meeting, and the consent of half of the members present is required for regular matters. If it is an important issue, two thirds or more of the members shall attend the EMBA Program Meeting and the consent of two-thirds or more of the members present is required. |
| Article 8 | The EMBA Program Meeting has the following duties:1. Resolve directions for curriculum and faculty development of the Program.2. Review and approve candidates’ qualifications; ask the Dean to make a final decision3. Support student recruitment for the Program. |
| Article 9 | The EMBA Program Curriculum Committee is responsible for the Program curriculum. |
| Article 10 | The program degree shall be conferred according to relevant regulations of the University. |
| Article 11 | Homeroom teachers’ pay shall be provided according to the Standards for Homeroom Teachers’ Pay of Chang Jung Christian University. |
| Article 12 | The Establishment Instructions and Meeting Regulations of the Executive Master of Business Administration (EMBA) Program become effective after being approved by the **EMBA Program Meeting**, the College of Management Meeting, the Academic Affairs Meeting, and ratified by the President. Amendments must follow the same procedure. |