

Required Documents

- A. Applicants should register online first, and use email as user account.
<https://eportal.cicu.edu.tw/OSIS>
- B. All required documents shall be uploaded in PDF files, except for the photo which shall be in JPG format. Each documents shall not be larger than 2MB. Applicants are to upload each of the documents to its respective field. Only one file for each field is accepted. Thus, if applicants have multiple files for a particular field, applicants will need to combine them into one file first before loading. Applicants should ensure that all files are back up, as the application documents will be not returned regardless of admission status. Late, ineligible or incomplete applications will not be processed.
- C. Please do provide contact information ie. LINE, Whats App and etc. for interview
【International Student】
 1. 2-inch photo with white background (JPG file)
 2. Verification of nationality or copy of valid passport.
 - ◆ Certificate of Nationality Renouncement of Republic of China (if applicable): Required for applicants who once held nationality of the Republic of China. Applicants must have renounced their nationality for at least 8 years from the date of the certificate to the first day of Fall Semester 2022 or Spring Semester 2023.
 - ◆ If you are already in Taiwan, please provide valid ARC/VISA and passport.
 3. Autobiography and Study Plan
 4. The highest degree diploma verified with official stamps by the R.O.C. embassies, consulates, or missions abroad or by other notary institutes authorized by the Ministry of Foreign Affairs, R.O.C. (For documents in languages other than Chinese or English, a Chinese or English translation should be attached; original documents are required upon registration.)
 - ◆ If you obtained your degree in Taiwan in the previous academic system, please directly provide the Chinese version of the graduation certificate.
 - ◆ For those expecting to graduate this year and are yet to obtain their diplomas, submit a copy of the student ID card showing the year of study and the official Certificate Of Expected Graduation from your current school.
 5. The official transcripts by years verified with official stamps by the R.O.C. embassies, consulates, or missions abroad or by other notary institutes authorized by the Ministry of Foreign Affairs, R.O.C. (For documents in languages other than Chinese or English, a Chinese or English translation should be attached; original documents are required upon registration.)

- ✓ If you obtained your degree in Taiwan in the previous academic system, you can directly provide the Chinese version of the transcript.
6. Two recommenders: Please provide this Online Recommendation Form Link (<http://cicu.tw/s/letter>) to the recommenders that they can complete their portion before the application deadline.
 7. An official bank statement (in Chinese or English) that indicates an account balance of more than NT\$150,000 (US\$5,000). The statement has to be issued by a financial institution and cannot be older than 3 months at the time of application.
 - ✓ If the certificate is not in the name of the applicant himself/herself, a signed sponsorship letter (in Chinese or English) is required. In this sponsorship letter, the relationship between the sponsor and the applicant has to be stated and the support of the applicant's expenses for the duration of the applicants studies in Taiwan has to be guaranteed.
 - ✓ Full scholarship recipients can provide scholarship certificate instead (scholarship application form not accepted). A scholarship awardee shall provide proof of scholarship, and he or she shall also submit a bank statement showing at least TWD 30,000 (USD 1,000).
 - ✓ If the currency of the bank statement is in neither NT dollars nor US dollars, applicants themselves shall convert the total amount into either NT or US dollars and write down the exchange rate on the bank statement.
 8. Other documents specified by the department or institute to which the student is applying. For example:
 - ✓ Academic thesis or relevant publications (for Ph.D. program applicants)
 - ✓ Roots & Shoots Action Plan (for IPSD program applicants)
 - ✓ A proof of English/Chinese proficiency, competition results... etc.
 9. Applicant's Declaration for Foreign Degree Student Application. Applicants should download and print the "Declaration" form from the website; sign and upload the scanned file to complete the application.